

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
MAY 23, 2019**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on May 23, 2019 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 11:00am.

The following Board members were present: Chairman Fred Wadnola, Treasurer Charles Landi, Member, Member JoAnne Myers, and Member Lisa Mitten. Vice Chairwoman Katherine Beinkafner was absent.

Also present were: Executive Director Timothy Rose, Counsel/Secretary Kenneth Gilligan, Controller Tim DeGraff, Operations Manager Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, and Clerical Secretary Brenna Whitaker. Compliance Officer Tom Briggs was absent.

From the public: Daily Freeman Reporter Bill Kemble, Hyde Park resident George Augustine, Ulster County Legislative Counsel David Gordon, Ken Haverly from Vasso Waste Systems, and John Novak and Eric Lawson from Vantage Equipment.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

George Augustine addressed the board to request continued access to the Agency's recently purchased property so that he can hunt with his son. He added that if the Board chooses not to let him hunt on the property, he would like permission to enter to remove his existing deer stand.

The Board collectively agreed that they have no problem with it generally, but stated that staff will need to contact the Agency's insurance broker in order to come to a final decision.

David Gordon asked about the status of GUS.

Fred Wadnola responded that he doesn't know if any progress has been made.

Tim Rose added that the Agency has gone as far into the process as it can, it is now up to the three legislatures.

CHAIRMAN'S COMMENTS

Fred Wadnola asked Tim Rose to speak about the Solid Waste & Recycling Conference attended by Melinda France, Angelina Peone, Kenneth Gilligan, and Lisa Mitten.

Tim Rose briefly described some of the discussion at the conference, including glass and composting.

The Board asked Charlie Whittaker about using the Agency's glass for concrete and drainage.

Tim Rose and Charlie Whittaker explained that the Agency has tried it before and it has not worked.

Lisa Mitten spoke about a non-profit called Finger Lakes Reuse Center that she learned about during the conference. She explained their model, which includes a job training program and living wage employment with benefits. She stated that she would like Ulster County (not necessarily the Agency) to incentivize similar programs here.

David Gordon asked those who attended the conference if there was any discussion about single-use plastics on a statewide level.

Angelina Peone responded that there was a talk about Extended Producer Responsibility "EPR", which puts some of the burden of disposal or recycling back on manufacturers.

APPROVAL OF MINUTES

Fred Wadnola motioned to approve the Minutes of the April 25, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Beinkafner).

COMMUNICATIONS AND ANNOUNCEMENTS

Tim Rose stated that the Agency's next Regular Board Meeting will be held on Tuesday, June 23, 2019 at 8:30am.

GENERAL REPORTS

Tim Rose presented the MSW, Recycling Tonnage, Recycling Market, and Leachate Collection reports:

MSW

	April 2019		
	Target Tonnage	Actual Tonnage	Difference
MSW	10,436 tons	12,101 tons	1,665 tons
Sludge	326 tons	281 tons	-45 tons

Recycling Tonnage

	April 2018	April 2019
Commingle	37.69 tons	95.01 tons
Glass	14.12 tons	34.31 tons
Mixed News	87.74 tons	194.9 tons
Single Stream	544.56 tons	10.07 tons
OCC	101.1 tons	193.6 tons
Food Waste	129.12 tons	390.59 tons

Recycling Market Report

The Recycling Market Report shows the price the Agency was offered for each commodity. NR means no response.

Fred Wadnola motioned to approve the March 2019 Recycling Market Report. Moved by Charles Landi and seconded by Fred Wadnola. 4 in favor, 0 opposed, 1 absent (Beinkafner).

Leachate Collection

	April 2018	April 2019
Ulster	283,000 tons	252,000 tons
New Paltz	175,000 tons	119,000 tons

RECYCLING PROGRAM UPDATE

Angelina Peone gave the May Recycling Program Update:

Outreach/Education

- WGHQ Radio Interview was on 4/4.
- The message this month is "Recycle Textiles".
- Events:
 - 4/08 Composting for Kids at the Saugerties Library (15 youth, 6 adults).
 - 4/10 Recycling Education at Chambers Elementary School (20 youth, 2 adults).
 - 4/11 Recycling Education at Chambers Elementary School (20 youth, 2 adults).
 - 4/13 HHW (385 adults).
 - 4/17 Visited Highland Rotary Club (20 adults).
 - 4/22 Composting for Kids at the Wallkill Library (10 youth, 10 adults).
 - 4/22 Kingston YMCA Youth Group Toured the UCRRA (10 youth, 1 adults).
 - 4/25 Recycling Education at Mount Marion Elementary School.
 - 4/27 Earth Day New Paltz.
 - 4/29 Food Waste & Composting film and discussion in Woodstock.
- UCRRA Reusable Bags made from 100% recycled content for promotional giveaways.
- New dual stream recycling brochure.
 - Provided flyers for 4/13 Cornell Cooperative Extension Garden Day (est. 300 adults).
 - Provided flyers for 4/27 Town of Esopus Earth Day (est. 150 adults).
 - Provided flyers for League of Women Voters April meeting and at to hand out at events (est. 200 adults).
- For the month of March the following utilized the electronic program:
 - 282 residents.
 - 2 non-profits.
 - 12 businesses.
 - 3 government agencies.
 - 299 total.

- Summary - 1st Quarter 2019 – 43.5 hours of direct community education. 241 adults and 18 youth participants. Social media has grown from 671 followers to 883 followers. Email/Newsletter subscribers have grown from 2493 to 2611 subscribers.

Administration

- 4/17 Agency submitted an application for the New York State Environmental Excellence Awards.
- NYS Municipal Food Scraps Reduction, Food Donation and Food Scraps Recycling Grant Program.
- The Agency will be submitting an application for the New York State Pollution Prevention. Institute Community Grant Program.
- Researching bagging companies, bagging/printing process, requested product samples of various bag sizes, developing marketing/branding messages.

Development Meetings

- 4/23 Angelina and Melinda toured Omega Institute (switched to dual stream).
- 4/11 and 4/19 Food Waste Composting Working Group met.

FINANCIAL MATTERS

Tim DeGraff presented the April 2019 Treasurer's Report and MRF Cost Center Analysis.

Treasurer's Report

For the month of April, the Agency did 12,101 tons, a difference of 2,407 tons, mostly related to C&D increases from local construction. Revenue line item of note: revenues were up due to an uptick in compost sales (over \$13,000) as well as the insurance proceeds from the Agency's tractor that was damaged in Albany. Total revenue of \$1,432,798. Expense line item of note: admin expenses were higher at \$53,582 due to engineering costs and the final billing for the audit. HHW expenses were up at \$49,697 due to price increases as well as more volume. Total operating expenses were \$1,148,265. Net operating revenue was \$284,533. Capital outlay for the month was \$16,264. For the month of April the fund balance was \$268,269. Year to date fund balance is a deficit of \$1,280,163.

Fred Wadnola motioned to approve the April 2019 Treasurer's Report. Moved by Lisa Mitten and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Beinkafner).

MRF Cost Center Analysis

For the month of April, the Agency did \$1,158 in tipping fees. The total sale of recyclables was up at \$13,211. Total revenue of \$14,369. Total expenses were \$39,671. Net loss for the month of \$31,555. Year-to-date net loss of \$92,716.

ADMINISTRATIVE MATTERS

Resolution No. 2473 RE: Authorizing and Approving the Purchase of a Lowboy Trailer

Charlie Whittaker introduced John Novak from Vantage Equipment along with his mechanic Eric Lawson. Charlie explained that this purchase will give the Agency the flexibility to move equipment and stay in compliance with the DEC. He continued that the Agency has to farm out lowboys from elsewhere when one is needed and it is an expense to the Agency.

John Novak discussed how red is the most rust-resistant color to choose for equipment, and comes with no additional cost. The Board decided to choose red as the color for the new Lowboy trailer.

Fred Wadnola motioned to approve Resolution No. 2473 RE: Authorizing and Approving the Purchase of a Lowboy Trailer. Moved by Charles Landi and seconded by Lisa Mitten. 4 in favor, 0 opposed, 1 absent (Beinkafner).

Resolution No. 2474 RE: Authorizing and Approving the Purchase of Two 36 Foot Dump Trailers

Charlie Whittaker introduced Ken Haverly from Vasso Waste Systems.

Charlie Whittaker explained that this purchase will allow the Agency to do road repair much more efficiently, as well as to hold glass if there is ever an opportunity to process it in-house. It would also be something the Agency could use to transport sludge down to Rockland County for composting.

The Board decided to choose red as the color for the dump trailers, which comes at no additional cost.

JoAnne Myers asked if these kinds of purchases are made by taking out loans, or using money from the Agency's reserves.

Tim DeGraff responded that these purchases are built in to the budget under capital outlay.

Fred Wadnola motioned to approve Resolution No. 2474 RE: Authorizing and Approving the Purchase of Two 36 Foot Dump Trailers. Moved by Charles Landi and seconded by Lisa Mitten. 4 in favor, 0 opposed, 1 absent (Beinkafner).

Resolution No. 2475 RE: Authorizing and Approving the Purchase of a Towmaster Trailer

Charlie Whittaker explained that this purchase is for a small trailer to be hauled by a dump truck for use in hauling small equipment without using the Lowboy.

Charles Landi asked how the Agency is moving the small equipment now.

Charlie Whittaker responded that we are unable to move it currently.

Fred Wadnola motioned to approve Resolution No. 2475 RE: Authorizing and Approving the Purchase of a Towmaster Trailer. Moved by JoAnne Myers and seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Beinkafner).

OLD BUSINESS

Tim Rose told the Board that the Agency is currently out to bid for final disposal for the next five years. The bid opening is June 7, 2019 at 2:00pm. Tim continued that he will then go over the results with Tim DeGraff the following week, and the week after the transportation bid will open.

Charles Landi asked for the status of the payment for the truck that was destroyed in the fire.

Tim DeGraff responded that the Agency was not received payment yet because we need the fire report from the Village of New Paltz, which can only be obtained via a FOIA request - which he submitted weeks ago. He added that he has checked in with the Village of New Paltz multiple times and gotten no formal response.

Kenneth Gilligan said that he would get ahold of the Village Attorney regarding the issue.

Charles Landi asked about the status of GUS, and whether or not the Board should leave the idea behind since nothing is happening.

Fred Wadnola explained that it is completely in the hands of the three legislatures now.

Kenneth Gilligan stated that the Board needs to speak to the legislatures.

Charles Landi asked if the Agency's MRF needs to be updated in response to the recycling crisis.

Charlie Whittaker responded that our MRF has nothing to do with that, that it is somewhat outdated but working fine. He said it will have to be looked at down the road, but not right now.

NEW BUSINESS

Charlie Whittaker told the Board how the Agency is experience a back log of e-waste due to having a hard time getting trucks from ERI (the company that processes the Agency's e-waste) to pick up. He continued that ERI is having trouble getting rid of the e-waste they are receiving, which in turn trickles down to the Agency. He said in the future, it is likely that the Agency's e-waste program will change completely, most likely including a cost for the Agency and/or the users of the program.

Tim DeGraff mentioned the investigation being done into authorities by one of the State committees. He said that most of the questions do not apply to us because the Agency is not an IDA.

EXECUTIVE SESSION

The Board entered Executive Session regarding an employee review at 1:04pm.

CLOSING

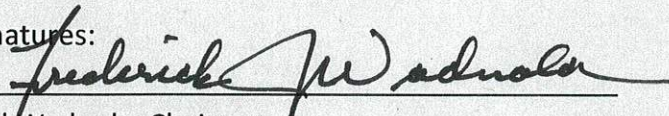
Fred Wadnola motioned to adjourn the April 25, 2019 Regular Board Meeting. Moved by Charles Landi and seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Beinkafner).

June 25, 2019

Motion to approve the above transcribed Minutes of the May 23, 2019 Regular Board Meeting was made by Fred Wadnola, moved by Charles Landi and seconded by Fred Wadnola. 4 in favor, 0 opposed, 1 absent (Beinkafner). The Minutes were approved by the Board.


Transcribed by: Brenna Whitaker, Clerical Secretary. Meetings are recorded and available upon request.

Signatures:



Fred Wadnola, Chairman

Ken Gilligan, Secretary



Brenna Whitaker, Clerical Secretary