

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE SPECIAL BOARD MEETING
December 21, 2012**

The Ulster County Resource Recovery Agency held a Special Board Meeting on December 21, 2012 at 999 Flatbush Avenue, Town of Ulster, NY.

The proceedings were convened at 2:00 pm.

The following Board members were present: Chairman Leon Smith, Treasurer Al Teetsel and Member Charles Landi. Dennis Helm and Catherine Nilsen were absent.

Also present were: Executive Director, Tim Rose; Counsel, Ken Gilligan; Counsel, Stephen J. Wing, Esq.; Controller Tim DeGraff; Operations Manager, Charles Whittaker (arrived at 2:05); and Confidential Executive Secretary, Kelly Utter. Michelle Bergkamp was absent.

PLEDGE OF ALLEGIANCE

Leon Smith asked everyone to remain standing and called for a moment of silence in the memory of the 20 children and 7 adults who lost their lives during a shooting on December 14, 2012 at the Sandy Hook Elementary School in Newtown, Connecticut.

PUBLIC COMMENT

None

FINANCIAL MATTERS

The Public Authorities Act requires that the Audit Committee meets and discusses the procurement of audit services. As of January, 2012, the Board of Directors also sits as the Audit Committee.

The Members of the Board discussed the procurement of services for 2012. The Agency received proposals in 2007 for the 2007 Audit of the Financial Statements. Toski, Schaefer & Co., P.C. submitted a proposal for \$19,900 per year. This rate has remained unchanged.

Al Teetsel commented on the State Comptrollers Audit and that they focused a lot on procedural matters. He feels that the audit we have done should be Financial/Procedural Issues. Tim DeGraff informed him that this is an audit specifically for the Financial Statements; adding procedural would come under 'additional services' and would cost the Agency additional funds. Al wants to add procedural into the scope of services at a later date or look into seeking proposals from another firm to cover procedural issues.

The Audit Committee reports that they have reviewed the procurement of Audit Services.

Resolution No. 2279 Re: Procurement of Audit Services;

Moved by **Al Teetsel** and Seconded by **Charles Landi**.

Tim DeGraff explained that the audit is performed every year and Toski, Schaefer & Co., P.C. have performed these services since 2007 at a rate of \$19,900.

Vote: 3 in Favor 0 Opposed 2 Absent (Helm, Nilsen)

ADMINISTRATIVE MATTERS

Approving Amendment to Resolution No. 2276;

Moved by **Al Teetsel** and Seconded by **Charles Landi**

Steve Wing discusses that the Resolution itself is fine except that it referenced the Contract period ending 2014 when it is actually 2015. The purpose of this amendment was to correct and clarify the end date of the term of the contract.

Vote: 3 in Favor 0 Opposed 2 Absent (Helm, Nilsen)

Resolution No. 2280 Re: Authorizing and Approving Award of Contract for Solid Waste Transportation Services;

Moved by **Al Teetsel** and seconded by **Charles Landi**.

Tim Rose informed the Board that there were four bids received and Mr. Bults, Inc. (MBI) was the low bidder.

OLD BUSINESS

ADJOURN

Motion to Adjourn the Regular meeting was:

Moved by: Moved by Charles Landi and seconded by Al Teetsel.

Vote: 3 in Favor 0 Opposed 2 Absent (Helm, Nilsen)

ADJOURNED 2:15pm

The above transcribed Minutes of the December 21, 2012 Special Meeting were **UNANIMOUSLY APPROVED** by the Board.

Date: January 24, 2013