

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**May 24, 2017**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on May 24, 2017, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:02 PM.

The following Board members were present: Chairman Fred Wadnola (absent); Vice Chairman David Gordon; Treasurer Charles Landi; Member Jack Hayes; and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble from the Daily Freeman.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

No public comment.

**CHAIRMAN'S COMMENTS (Vice Chairman, David Gordon filled-in for Chairman, Fred Wadnola)**

David Gordon stated he is looking forward to visiting the site of BioHiTech in England on Monday, June 5<sup>th</sup> and June 6<sup>th</sup>.

**APPROVAL OF MINUTES**

The Minutes of the April 26, 2017 Regular Board Meeting were moved by Jack Hayes and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (Wadnola).

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for June 28, 2017 at 12:00 PM.

On June 7<sup>th</sup> there will be a webinar at the office for board member training.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling and Leachate Collection reports for April, 2017.

**MSW**

Tim Rose stated that the MSW target tons for April were 9,312 tons compared to the actual tonnage brought in which was 10,247 tons. Year-to-date tons are 143 tons to the good.

**RECYCLING TONNAGE**

The Recycling tonnage report was compared to the prior year:

	THIS APRIL	LAST APRIL
COMMINGLE	41.28 TONS	38.1 TONS
GLASS	46.7 TONS	25.71 TONS
MIXED NEWS	87.8 TONS	86.78 TONS
SINGLE STREAM	615.3 TONS	691.22 TONS
OCC	113.03 TONS	103.95 TONS
FOODWASTE	193.71 TONS	56.9 TONS

**COMMODITIES REPORT**

Tim Rose explained the Commodities Report for April 2017. The report is included in the Board packet, showing who we sold what to and the prices. NR means no response.

Charles Landi moved to approve the Commodities Report, seconded by Jack Hayes. 4 in favor, 0 opposed; 1 absent (Wadnola).

**LEACHATE COLLECTION**

Tim Rose stated that in April 2017 out of Ulster we did 222,000 gallons and last April we did 161,000 gallons. Out of New Paltz in April 2017 we did 238,000 gallons and last April we did 98,000 gallons.

**RECYCLING PROGRAM UPDATE**

Meryln Akhtar handed out a packet with her updates. Updates included:

- HHW
  - The next HHW event will be held on July 15<sup>th</sup> in New Paltz. Merlyn handed out a flyer to the Board members regarding the HHW event. She also mentioned that at the event the rain barrels and compost bins will be sold at 20% off.
  - From the event on April 22<sup>nd</sup> Merlyn provided the total numbers:
    - Antifreeze-110 gallons
    - Pesticides (solids)-2,000 lbs.
    - Mercury Containing Devices-12 lbs.
    - Fluorescent bulbs-1,400 lbs.
    - Other HHW (solids)-2,775 lbs.
    - Misc. Solid Waste (solids)-259 lbs.
    - Hazardous Paint-590 gallons
    - Pesticides (liquids)-550 gallons
    - Other HHW (liquids)-460 gallons
    - Misc. Solid Waste (liquids)-55 gallons
- Tours
  - Ellenville’s school environmental club and a kindergarten class in New Paltz came in for a tour of the facility;

- Presented at Woodstock Elementary School's Go Green Day on May 18<sup>th</sup> ; and
  - Will be presenting at Bennett Elementary on June 2<sup>nd</sup>.
- Outreach
- Radio campaign will continue running on WDST 100.1. Merlyn stated she will record new spots in June to advertise the upcoming HHW event. UCRRA will also have a banner ad on the WDST website in June. The radio campaign on WBPM 92.9 will start up again in June to advertise the HHW.

## **FINANCIAL MATTERS**

Tim DeGraff presented the April 2017 Treasurer's Report. For the month of April, we did 10,247 tons. No revenue items of note. Total revenue was \$1,215,430.

On the expense side-HHW Cleanup Day cost was \$23,991. Total operating expenses were \$919,118, giving us a net operating revenue of \$296,312. Capital outlay was \$200,873 which consisted of: \$189,863 for the L60H Loader and \$11,010 was for the second billing for the flare/vent project at the closed Ulster Landfill. Fund balance for the month of April was a positive \$95,439, which brings our year-to-date to a deficit of \$1,393,436.

Charles Landi moved to approve the April 2017 Treasurer's Report, seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (Wadnola).

## **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the April 2017 MRF Cost Center Analysis report. For the month of April, we did \$12,010 in tipping fees and \$24,830 in sale of recyclables. Total revenues for the month were \$36,840. Total expenses for the month were \$38,685. Net loss was \$1,861. Year-to-date Net Income is \$93,179.

## **ADMINISTRATIVE MATTERS**

### **Resolution No. 2410 Authorization for renewal of Workers' Compensation Insurance**

Tim DeGraff discussed Resolution No. 2410. He explained this resolution authorizes and approves the renewal of Worker's Compensation Insurance through Erie Insurance Company. The coverage is effective July 1, 2017 up until July 1, 2018. Tim DeGraff, Amy Lopiano and Tim Rose met with Bob Ryan, the Agency's broker, to explain a potential 44 % increase and to have Mr. Ryan get other quotes. Tim DeGraff explained that a majority of the 44% increase is due to NYS increasing base rates across the board.

Attached to this resolution is a breakdown of quotes received for the 2017-2018 policy year by company.

David Gordon moved to the floor **Resolution No. 2410**; Motion to vote was made by Jack Hayes, and seconded by Brian Devine. 4 in favor, 0 opposed; 1 absent (Wadnola).

## **OLD BUSINESS**

Tim Rose stated that the New Paltz floor repair are coming along well. Charlie Whittaker expects the floor to be done by August. Tim Rose stated that all work is being done in-house and the Agency is

saving a tremendous amount of money. DEC has been inspecting the work and is very pleased with the work.

Operation and Maintenance Manual has been approved by the DEC for UTS and New Paltz's is being submitted for the DEC's approval.

MRF belt was down for a few weeks but is up and running now. It was down due to parts being built wrong.

Tim Rose and the Board discussed briefly the company in Canada who turns MSW into methanol and ethanol.

### **NEW BUSINESS**

Tim Rose, Jack Hayes and Ken Gilligan discussed the Solid Waste Management conference which was held at the Sagamore on May 21<sup>st</sup>-May 24<sup>th</sup>.

**MOTION to ADJOURN** the May 24, 2017, Regular Board Meeting at 5:45 PM was made by Charles Landi and seconded by Brian Devine. 4 in favor; 0 opposed; 1 absent (Wadnola).

The above transcribed Minutes of the May 24, 2017 Regular Board Meeting were moved by Brian Devine and seconded by Jack Hayes. 4 in favor. None opposed. 0 absent. The Minutes were APPROVED by the Board.

Date: June 28, 2017