

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**

**MINUTES OF THE REGULAR BOARD MEETING**

**NOVEMBER 24, 2014**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on November 24, 2014 at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:03 pm.

The following Board members were present: Chairman Leon Smith; Vice Chairman Catherine Nilsen; Treasurer Charles Landi; Member Dominic Tagliaferro and Member David Gordon.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Michelle Bergkamp and Administrative Assistant Melinda France. Chief Accounting Clerk, Amy Lopiano arrived at 5:13 PM. Compliance Officer Tom Briggs was absent.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Leon Smith opened the meeting up for Public Comment.

There was no Public Comment.

**CHAIRMAN'S COMMENTS**

Leon Smith stated that he was very excited what Tracey Bartels has done with the Environmental Committee for starting a commission to investigate alternative measures through the area with the group she put together. He commends her for doing that.

**APPROVAL OF MINUTES**

The Minutes of the November 24, 2014, Regular Board Meeting were moved by Dominic Tagliaferro and seconded Catherine Nilsen. Five in favor, none opposed.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Board Meeting has been scheduled for Monday, December 22, 2014 at 3:00 pm.

Leon Smith stated that we are going to have a get together after the meeting and he was going to bring food in for the office staff and any Board Member who would want to stay.

An Organizational Meeting has been scheduled for Friday, January 2, 2015 at 12:00 PM.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling and Leachate Collection reports.

**MSW**

Tim Rose stated that October was a good month. MSW target tons were 10,940 and we received 11,071, difference of 131 to the good.

**RECYCLING TONNAGE**

The Recycling tonnage report, was compared to the prior year. Last October for commingle we did 142 tons and this year we did 45; glass was 34 tons and this year it is 41; mixed news was 173 tons and this year 148; Single stream last year was 675 tons and now it is 607; OCC was 342 tons last year and it is down to 149 this year.

**COMMODITY REPORT**

Tim Rose noted the commodity report is in the Board packet. He reminded the Board that "NR" means the Agency did not receive a return phone call.

Charles Landi moved. Dominic Tagliaferro seconded. Five in favor. None opposed.

**LEACHATE COLLECTION**

Tim Rose noted that this year in October we did 26,000 gallons out of Ulster and 35,000 gallons out of New Paltz which is considerably down from last year which is good news because of the cost. Last year, we did 106,000 gallons in Ulster and 42,000 gallons in New Paltz.

**RECYCLING PROGRAM UPDATE**

Michelle gave the Board a packet of all her updates.

Michelle mentioned that the next year event dates have been set for April and October in Kingston and the summer event date is to be determined. She also stated that at last month's event on October 18<sup>th</sup> we collected over 300 lbs. of food donations and over 600 lbs. of textiles which were donated to the People's Place. She also stated that they were very grateful to receive the donations because a lot of the textiles were blankets and comforters. She said that we will continue the food and textile collections at the events.

Michelle discussed that NYSAR3 launched a statewide Textile Recovery Campaign in conjunction with America Recycles Day on November 15th. She stated that the Agency has partnered with NYSDEC Region 3 in coordinating a textile collection event on Saturday, November 29th in New Paltz. The Agency's part is to help promote the event. She stated that textiles make up an estimated 5% of the waste stream in NYS, about 1.4 billion pounds annually, with a market value of about 15 cents per pound equaling approximately \$200 million dollars of potentially recoverable materials which are disposed. The campaign aims to educate New Yorkers and to provide them with the tools and information they need. She stated that the organization worked a long time and created a database with all the information and a website has been dedicated to give the people the information and tools they need at [www.nytextiles.org](http://www.nytextiles.org). She passed out a flyer regarding the event.

Michelle stated that last month an assembly bill was discussed at state level regarding recovery of food waste at food service facilities for public entities. She mentioned that the Agency was invited along with other stakeholders representing various sectors in organics recovery to participate in a roundtable discussion on the legislation before it gets reintroduced for the current legislative session. She stated it was exciting to be part of that discussion. She stated, that come this legislative session, a bill will be introduced.

She mentioned that the Agency is also involved in the First Annual NYS Summit on Organics Management. It's scheduled for March 5<sup>th</sup> and will be held at Marist College to connect small and medium scale compost facilities to provide the businesses with tips, tools and information to support their compost operations and to continue developing more compost facilities.

The Agency was mentioned in an article in Bio-Cycle magazine; Tim Rose passed out a copy of the article.

### **FINANCIAL MATTERS**

Tim DeGraff presented the Treasurer's Report for the month of October. We had 11,071 tons and total revenue of \$1,309,860. There was HHW expenses of \$19,880. Total operating expenses for the month of October was \$959,783 resulting in Net Operating Revenues \$350,077. Our year-to-date fund balance for the month is at a deficit of \$392,191.

Leon Smith made a motion to approve the October, 2014 Treasurer's Report, Charles Landi moved and Catherine Nilsen seconded. Five in favor. None opposed.

### **MRF COST CENTER ANALYSIS**

Tim DeGraff stated October was a good month. Total revenue for the month was \$60,991 and a big part of that was due to the sale of some plastics loads for \$21,436. Our net income for the month before depreciation was \$26,163 and after depreciation it was a \$15,128. For the year, before depreciation we were at \$137,592 and after depreciation were \$27,242.

### **ADMINISTRATIVE MATTERS**

#### **Resolution No. 2339 Re: Approving Agreement with Marshall and Sterling Health Plan for Employee Health Care Insurance;**

Tim Rose discussed that the plan with CDPHP is no longer available and the Agency has to stay with a similar plan because of the Union Contracts and MVP offers that.

Tim DeGraff stated that CDPHP is not allowing employers to fund 100% of the deductible and that part of the new plan with MVP is in the agreement with the Union contract.

Leon Smith moved to the floor **Resolution No. 2339**; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

**Resolution No. 2340 Re: Authorizing and Approving the Purchase of Volvo L110H Loader;**

Tim Rose stated that a new loader needed to be purchased because the one the Agency has is old and has 23,000 hours on it. It is listed on the 2015 Capital Plan and it will be paid in five year installments. The machine will not be received until the end of January, 2015.

Leon Smith moved to the floor **Resolution No. 2340**; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

**Resolution No. 2341 Re: Resolution Supporting a Statewide Campaign to Recover More Textiles from the Waste Stream;**

Michelle Bergkamp stated that the role of Agency is to support the Statewide campaign to recover more textiles and to keep the material out of the waste stream.

Leon Smith moved to the floor **Resolution No. 2341**; Motion to approve was made by Charles Landi and seconded by Catherine Nilsen. Five in favor. None opposed.

**OLD BUSINESS**

Dominic Tagliaferro stated that the Agency received all of the proposals from 6 different firms for the external audit and Tim DeGraff summarized and put together a spreadsheet which was received by the Audit Committee and they will get together next week to discuss. Dominic stated that by the next board meeting a decision will be made. He also stated that the Internal Auditors will be meeting in December for the 3<sup>rd</sup> quarter meeting.

There was a brief discussion about the compost: since price was dropped did the Agency get rid of it; someone new was interested in taking it; and about space.

**NEW BUSINESS**

Michelle mentioned that today's paper had an article about the Village of New Paltz banning single use plastic shopping bags.

**EXECUTIVE SESSION**

**MOTION** to go into Executive Session was made at 5:52 PM to discuss Legal Issues was made by Charles Landi and seconded by Dominic Tagliaferro. Five in favor. None opposed.

**MOTION TO COME OUT OF EXECUTIVE SESSION WAS UNANIMOUSLY APPROVED BY THE BOARD.**

**Resolution No. 2342 Re: Authorizing and Approving the Filing of Municipalities Continuing Disclosure Cooperation Initiative Questionnaire for Self Reporting Entities;**

Leon Smith moved to the floor **Resolution No. 2342**; Motion to approve was made by David Gordon and seconded by Charles Landi. Five in favor. None opposed.

**MOTION to ADJOURN** the November 24, 2014, Regular Board Meeting at 6:20 pm was made by Dominic Tagliaferro and seconded by Charles Landi. Five in favor. None opposed.

The above transcribed Minutes of the November 24, 2014, Regular Board Meeting were moved by Charles Landi and seconded by Catherine Nilsen.

3 in favor. 0 opposed. 2 absent (Tagliaferro/Gordon). The Minutes were APPROVED by the Board.

Date: December 22, 2014