

**ULSTER COUNTY RESOURCE RECOVERY AGENCY**

**MINUTES OF THE REGULAR BOARD MEETING**

**OCTOBER 26, 2016**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 26, 2016, at 999 Flatbush Road, Town of Ulster, NY.

The proceedings were convened at 5:07 pm.

The following Board members were present: Chairman Fred Wadnola (absent); Vice Chairman David Gordon (absent); Treasurer Charles Landi; Member Jack Hayes and Member Brian Devine.

Also present were: Executive Director Timothy Rose; Counsel / Secretary Kenneth Gilligan; Controller Tim DeGraff; Operations Manager Charlie Whittaker; Recycling Coordinator Merlyn Akhtar; Compliance Officer Tom Briggs; and Administrative Assistant Melinda France.

From the public: William Kemble of the Daily Freeman,

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Charles Landi opened the meeting up for Public Comment. No public comment.

**CHAIRMAN'S COMMENTS**

Charles Landi had no comment.

**APPROVAL OF MINUTES**

The Minutes of the September 28, 2016 Regular Board Meeting and October 12, 2016 Public Hearing were moved by Brian Devine and seconded by Jack Hayes. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).

**COMMUNICATIONS AND ANNOUNCEMENTS**

No communications.

Regular Board Meeting is scheduled for Tuesday, November 22, 2016 at 5:00 PM.

**GENERAL REPORTS**

Tim Rose presented the MSW, Recycling and Leachate Collection reports for September, 2016.

**MSW**

Tim Rose stated that MSW target tons were 10,835 compared to tonnage brought in were 10,873 tons a difference of 38 tons. Sludge target tons were 318 and we brought in 312 tons with a difference of 6 tons.

**RECYCLING TONNAGE**

The Recycling tonnage report was compared to the prior year.

	THIS SEPTEMBER	LAST SEPTEMBER
COMMINGLE	45 ½ TONS	49 TONS
GLASS	17.8 TONS	45 TONS
MIXED NEWS	92 TONS	139 TONS
SINGLE STREAM	765 TONS	1125 TONS
OCC	119 TONS	126 TONS
FOODWASTE	138 TONS	75 TONS
E-WASTE	33 TONS	21 TONS

**COMMODITIES REPORT**

Tim Rose noted the Commodities Report for September, 2016 which is in the Board packet and explained the report. This shows who we sold what to and the prices. NR means no response.

Charles Landi moved to approve the Commodities Report. Motion to vote was made by Brian Devine and seconded by Jack Hayes. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).

**LEACHATE COLLECTION**

Tim Rose noted September, 2016 out of Ulster we did 7,000 gallons and last September we did 105,000 and out of New Paltz in September, 2016 we did 21,000 gallons and last September we did 56,000.

**RECYCLING PROGRAM UPDATE**

Merlyn Akhtar handed out a packet with her updates. Her updates that she discussed included:

- Household Hazardous Waste and Pharmaceutical Waste Collection:
  - The event was held on October 8<sup>th</sup> and 274 households participated in the event.
  - 160 lbs. of pharmaceuticals were collected; as well as textiles and non-perishable food to benefit local charities.
  - Waiting for the report from Clean Harbors regarding the hazardous waste amounts.
- Outreach/meetings:
  - October 4<sup>th</sup> Merlyn was part of a video tour of the Town of Esopus Transfer Station which aired on the Town's public access channel. She introduced herself and the Agency in the video.
  - October 6<sup>th</sup> Merlyn was interviewed by Jimmy Buff of 100.1 (5-minute spot) regarding the HHW Event for October 8<sup>th</sup>. The interview was aired in the morning of October 7<sup>th</sup>.
  - October 18<sup>th</sup> Merlyn and Tim Rose were guests on the Healthy Ulster radio show, hosted by Vincent Martello, Ulster County Dept. of Health which will air on October 30<sup>th</sup>. She talked about the Agency and programs offered by the Agency.
  - October 20<sup>th</sup> Merlyn attended the DEC's NYS E-Waste Regulations Workshop for Collection sites. The DEC has begun rulemaking process related to the NYS Electronic Waste Recycling and Reuse Act. The workshop was to provide important information on the

- rulemaking developments, provide clarifications based on experience gained since the Act's 2011 implementation, and allow stakeholder concerns and questions to be heard.
- NYSAR<sup>3</sup> 27<sup>th</sup> Annual NYS Recycling Conference and Trade Show, November 2-4, 2016 will be attended by Merlyn, Charlie Whittaker and Tim Rose. The theme is Adjust Sails Towards a Cleaner Future: Navigating Solutions to Reduce, Reuse, and Recycle. The pre-conference on November 2<sup>nd</sup> will focus on navigating the vortex of plastics confusion and plastics litter.

## **FINANCIAL MATTERS**

Tim DeGraff presented the September 2016 Treasurer's Report. For the month of September we did 10,873 tons. No revenue items to note. Total revenues were \$1,245,875. Expenses-Vehicle Maintenance Facility line (includes Building and Grounds) was \$10,548 which is higher because 90% of that number relates to the stone to build the staging area for new roll-off boxes. This created more space to expand the compost project. CFL monitoring maintenance is higher; \$21,388 for post closure monitoring at all 3 closed landfills. Total operating expenses were \$885,792; net operating revenues were \$360,083. Capital Outlay of \$230,939; \$186,000 was for the new roll-off truck and \$45,000 was payment 4 of 5 of the Volvo excavator lease. Fund balance for the month of September was \$129,144; year-to-date deficit is \$267,938.

Charles Landi made a motion to approve the September 2016 Treasurer's Report. Brian Devine moved and seconded by Jack Hayes. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).

## **MRF COST CENTER ANALYSIS**

Tim DeGraff presented the September, 2016 MRF Cost Center Analysis report. Total sale of recyclables were \$26,817 for the month. Total expenses for the month were \$26,685. Net loss before depreciation was \$4; net loss after deprecation was \$9,147. Year-to-date, net loss before depreciation is \$31,951 and after depreciation is a net loss of \$114,238.

## **ADMINISTRATIVE MATTERS**

### **Resolution No. 2395 Re: Approving 2017 Final Agency Budget**

Tim Rose stated nothing changed from the draft of the Budget and no public comments were made regarding the budget.

Charles Landi moved to the floor **Resolution No. 2395**; Motion to vote was made by Brian Devine and seconded by Jack Hayes. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).

### **Resolution No. 2396 Re: Approving the Agency Capital Plan**

Tim Rose stated nothing changed from the draft of the Capital Plan.

Charles Landi moved to the floor **Resolution No. 2396**; Motion to vote was made by Jack Hayes and seconded by Brian Devine. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).

**OLD BUSINESS**

Charles Landi wanted to know if the Agency received a signed agreement from the Workers' Compensation settlement. Tim DeGraff stated that we mailed out the signed agreement and were awaiting an executed copy to be returned. There were several deadline related dates that were pending prior this all being settled.

Charles Landi wanted to know if the Agency is "suffering" from the City of Kingston's pelletizer being down. Tim Rose stated no.

There was a brief discussion regarding the compost; expansion of the compost site, sales, etc.

**NEW BUSINESS**

No new business was discussed.

**EXECUTIVE SESSION**

**Motion to enter Executive Session re: union negotiations was made at 5:39 pm by Brian Devine seconded by Jack Hayes.**

**Motion to end Executive Session was made by Ken Gilligan.**

**MOTION to ADJOURN the October 26, 2016, Regular Board Meeting at 6:25 pm was made by Charles Landi and seconded by Jack Hayes. 3 in favor; none opposed; 2 absent (WADNOLA & GORDON).**

The above transcribed Minutes of the October 26, 2016, Regular Board Meeting were moved by Jack Hayes and seconded by Charles Landi. 4 in favor. None opposed. 1 absent (DEVINE). The Minutes were APPROVED by the Board.

Date: November 22, 2016