

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
KINGSTON, NY**

<b>Job Title:</b> Driver/Operator Class B	<b>Work Location:</b> Various Locations
<b>Classification:</b> Union	
<b>Grade:</b> III	<b>Hours Per Week:</b> 40 Hour work week

**Distinguishing Features of the Position:**

Individuals in this position are expected to represent the agency in a positive manner in keeping their responsibilities; this includes treating co-workers with courtesy and respect. They are expected to be a contributing team member at all times. Incumbents will always interact courteously with members of the public and Agency clients. They will come to work dressed neatly and in an appropriate fashion to perform their functions. They are expected to follow all applicable Agency policies and procedures, performing their responsibilities efficiently and safely. Incumbents are expected to be competent in using appropriate techniques to perform their tasks.

**Position Responsibilities:**

The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as-well-as other related activities not described.

- Operates a roll-off truck in connection with the hauling of solid waste and recyclables to and from the Agency's facilities;
- May operate a packer truck or recycling truck in connection with hauling solid waste, recyclables or other;
- May operate an excavator, grinder, front-end loader, backhoe or other heavy equipment used in transfer station or recycling operations;
- Performs preventative maintenance on trucks equipment and maintains equipment in a clean condition
- Performs manual labor such as safely loading and unloading trucks, and other duties associated with the position;
- Prepares all activity logs and other reports as required;

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- May (from time to time) train on and operate other types of equipment;
- Does other related tasks as assigned

**Special Assignments:**

From time to time on a temporary basis or in an emergency situation may assume some of the responsibilities of other job positions.

**Full Performance, Knowledge, Skills and Abilities and Personal Characteristics:**

The work involves responsibility for the operation of various types of trucks, heavy and/or complex motor equipment. Performance of manual work normally associated with solid waste and recycling haulers and transfer station operations is also required. All work is carried out in accordance with established procedures and involves the safe and economical operation of trucks and heavy equipment. Work is performed under the general supervision of the operations manager and/or transfer station manager. Supervision of others is not normally a function of the class. Does related work as required. CDL Class B license is required.

**Minimum Requirements:**

Good knowledge of the operation of trucks, tractor trailers, loaders and other heavy automotive equipment; good knowledge of the geography of the area; ability to understand and follow simple oral and written directions; mechanical aptitude; willingness to respond to emergencies and to work outside under adverse weather conditions; dependability; work physical condition commensurate with the demands of the position.

**Minimum Qualifications:**

One year experience in the operation and maintenance of trucks and/or heavy equipment.

***Special Requirements***

Must possess a valid Class B New York State Driver's License with a clean driving record.

Adopted:  
Resolution  
Revised: November 22, 2010