

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE SPECIAL MEETING  
OCTOBER 10, 2018**

The Ulster County Resource Recovery Agency held a Special Meeting regarding insurance on October 10, 2018 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 12:20pm.

**ROLL CALL**

The following Board members were present: Chairman Fred Wadnola, Vice Chairman David Gordon, Treasurer Charles Landi, Member Jack Hayes, and Member Brian Devine.

Also present were: Executive Director Timothy Rose, Counsel/Secretary Kenneth Gilligan, Controller Tim DeGraff, Operations Manager Charlie Whittaker, and Clerical Secretary Brenna Whitaker. Compliance Officer Tom Briggs and Acting Recycling Coordinator Melinda France were excused.

From the public: Todd McNutt from Rose & Kiernan Insurance, and Kristin Bradley, Christopher Harris, and Katy Pagano from Marshall & Sterling Insurance.

**PLEDGE OF ALLEGIANCE**

No Pledge of Allegiance.

**OPENING**

There was no vote to open the Special Meeting.

**DISCUSSION**

Tim Rose stated that this meeting is for an insurance broker presentation.

Fred Wadnola and Ken Gilligan asked that the brokers who were not presenting leave the room. Fred Wadnola asked that Todd McNutt wait in another office during the first presentation, and the doors were closed.

Ken Gilligan stated that he didn't believe this meeting needed to be recorded. Tim DeGraff responded that this is a public meeting and has to be recorded.

Fred Wadnola stated that the purpose of this meeting is to see what each company can offer us as far as insurance coverage, in order to get the best value for our money.

Jack Hayes asked if we sent out a request for proposal, specifying what we are looking for. Fred Wadnola responded that we did not, that this is a specialized category of insurance and not many companies offer it. He asked if these companies are comparing apples to apples, and Fred Wadnola said yes.

At this point, the recorder was turned off.

## PRESENTATIONS

The recorder was turned back on.

Kristin Bradley, Christopher Harris, and Katy Pagano of Marshall & Sterling gave their presentation to the Board, which included information about the company's history, what services they offer, and what they can offer the Agency as far as coverage.

During the presentation, the Board asked questions and the presenters answered.

The recorder was turned off before the presentation concluded.

The recording resumed during Todd McNutt of Rose & Kiernan's presentation regarding insurance coverage. He finished his presentation, and answered any questions the Board had.

## DISCUSSION

Ken Gilligan explained that Rose & Kiernan was blocked by Marshall & Sterling from getting a quote by a number of insurance companies. He noted that Rose & Kiernan could not attempt to get a quote from the company that Marshall & Sterling ended up choosing.

The Board attempted to compare the quotes from both companies, but were unable to do so because Marshall & Sterling did not give the board a hard copy of the quote, though they had asked for one multiple times during the presentation. The board attempted to do a comparison based on their memory of Marshall & Sterling's presentation, concluding that both proposals seemed very similar in price.

The Board discussed how they overwhelmingly preferred Todd McNutt's presentation, including the fact that he gave the Board all of the proposal details in writing. They noted that he was at a disadvantage because he was blocked by Marshall & Sterling from getting quotes.

Fred Wadnola stated that no matter which company the Board chooses, he was happy with the outcome because the Agency would be saving money with both companies. He said that is why he chose to have Marshall & Sterling and Rose & Kiernan compete in this way.

At this point, the recorder was turned off.

## CLOSING

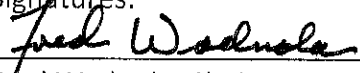
Fred Wadnola made a **MOTION** to **ADJOURN** the October 10, 2018 Special Meeting regarding insurance, moved by Charles Landi and seconded by Brian Devine. 5 in favor, 0 opposed, 0 absent.

October 24, 2018.

The above transcribed Minutes of the October 10, 2018 Special Meeting were moved by Charles Landi and seconded by Brian Devine. 4 in favor, 0 opposed, 1 absent (GORDON). The Minutes were APPROVED by the Board.

Transcribed by: Brenna Whitaker, Clerical Secretary. Minutes are recorded.

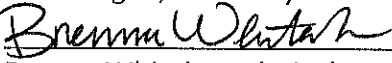
Signatures:

  
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Fred Wadnola, Chairman

  
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Ken Gilligan, Secretary

  
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Brenna Whitaker, Clerical Secretary