

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
ANNUAL ORGANIZATIONAL MEETING MINUTES
JANUARY 27, 2020**

The Ulster County Resource Recovery Agency held an Annual Organizational Board Meeting on January 27, 2020 at 999 Flatbush Road, Kingston, NY.

The proceedings were convened at 12:00pm.

The following Board members were present: Chair Fred Wadnola, Vice Chair Katherine Beinkafner, Treasurer Charles Landi, Member JoAnne Myers, and Member Lisa Mitten.

Also present were: Counsel/Secretary Kenneth Gilligan, Executive Director Tim Rose, Controller Tim DeGraff, Director of Operations and Safety Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, and Administrative Assistant Brenna Whitaker.

From the public: Reporter Bill Kemble from the Daily Freeman, Ulster County Legislator Manna Jo Greene, Shabazz Jackson and Josephine Papagni of Greenway Environmental, Geddy Sveikauskas of Ulster Publishing, and Tom Silipo of Mack.

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

Katherine Beinkafner suggested to that the Board postpone the election of officers as well as the appointment of committee members until the legislature has appointed new Board members.

Charles Landi stated that he has a problem with that, because the Board has not done it that way in the past.

Ken Gilligan said that the Board can do it either way.

Fred Wadnola added that is has been done both ways in the past he doesn't mind either way.

Tim Rose stated that the Agency's Enabling Act states that the Agency has to hold its Organizational Meeting prior to January 31 of each year.

JoAnne Myers explained that the Agency is currently holding that meeting, and the Board will just need to decide that they are maintaining the current Board member positions for the time being. She also suggested that the Board have a discussion about the details of each committee as well as the duties of each Officer before the appointments are made.

Fred Wadnola suggested that the Board vote on this motion.

Charles Landi said he could go either way, it does not make a difference to him.

Fred Wadnola motioned to postpone the election of officers as well as the appointment of committee members until the legislature has appointed new Board members. Moved by JoAnne Myers and seconded by Lisa Mitten. 5 in favor, 0 opposed, 0 absent.

ESTABLISH REGULAR MONTHLY BOARD MEETING DATE AND TIME

The regular monthly Board meeting date was set for the fourth Monday of each month, commencing on February 24, 2020 at 12:00pm.

Motion to set the regular monthly Board meeting was made by JoAnne Myers, seconded by Lisa Mitten.

APPOINTMENT OF BOARD COMMITTEE MEMBERS

APPOINTMENT OF BOARD MEMBER TO RECYCLING OVERSIGHT COMMITTEE

ADMINISTRATIVE MATTERS

Resolution #2495 Re: Authorizing and Approving the 2020 Approved Vendors List

Tim Rose stated that the Agency started doing this list three years ago to help when the Agency needs to use a vendor in an emergency situation, or routine services that don't require three quotes.

Tim DeGraff added that this doesn't supersede the Agency's policies, it instead adds an extra layer of internal control.

Charles Landi asked Tim DeGraff to point out the differences between this vendor list and the one for the prior year, and stated that they look identical.

Tim DeGraff responded that there are a few companies that were left off the list because he and Charlie Whittaker plan to look around for cheaper options this year. He added that he doesn't just automatically copy the list from one year to the next, he goes through it line by line to see if any changes are needed.

Fred Wadnola informed the Board that he needs to have Ken Gilligan look into the matter of the owner of Van Kleeck's tire (which is on the vendor list) being elected to the Town Board in the Town of Ulster (where the Agency is located). He stated that they will have to make sure it isn't an issue with conflict of interest.

Ken Gilligan said that the Board can still vote on the list, but without Van Kleeck's.

Tim DeGraff stated that it isn't a problem to take them off the list.

(The Board did not remove Van Kleeck's before voting)

Fred Wadnola motioned to approve Resolution #2495 RE: Authorizing and Approving the 2020 Approved Vendors List. Motion was made by Katherine Beinkafner and seconded by Charles Landi. 5 in favor, 0 opposed, 0 absent.

ADJOURN

There was no vote to adjourn the January 27, 2020 Annual Organizational Meeting.

February 24, 2020

Motion to approve the above transcribed Minutes of the January 27, 2020 Annual Organizational Meeting made by Fred Wadnola, moved by JoAnne Myers and seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent. Absent: Mitten

The Minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Administrative Assistant. Meetings are recorded and available upon request.

Signatures:

Fred Wadnola, Chair

Ken Gilligan, Secretary

Brenna Whitaker, Administrative Assistant