

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
ANNUAL ORGANIZATIONAL MEETING MINUTES  
JANUARY 25, 2021**

The Ulster County Resource Recovery Agency held an Annual Organizational Board Meeting on January 25, 2021. This meeting was virtual via Webex.

The proceedings were convened at 12:10pm.

The following Board members were present: Chair Fred Wadnola, Vice Chair Katherine Beinkafner, Treasurer Charles Landi, Member JoAnne Myers, and Member Lisa Mitten.

Also present were: Counsel/Secretary Kenneth Gilligan, Acting Executive Director/Controller Tim DeGraff, Director of Operations and Safety Charlie Whittaker, Recycling Coordinator Angelina Peone, Recycling Educator Melinda France, and Administrative Assistant Brenna Whitaker.

From the public: Reporter Bill Kemble from the Daily Freeman, and Ulster County Legislator Manna Jo Greene, Ulster County Legislator Laura Petit, and Clark Richters.

**PLEDGE OF ALLEGIANCE**

**ELECTION OF OFFICERS**

Kenneth Gilligan asked if there were any nominations for Chair, Vice-Chair, Treasurer, and Secretary.

**Fred Wadnola** was nominated for the office of **Chair** by Charles Landi. The nomination was seconded by Katherine Beinkafner. Fred Wadnola was duly elected Chair by a vote of 5 in favor, 0 opposed, 0 absent.

**Katherine Beinkafner** was nominated to serve as **Vice-Chair** by Charles Landi. The nomination was seconded by Fred Wadnola. Katherine Beinkafner was duly elected Vice-Chair by a vote of 5 in favor, 0 opposed, 0 absent.

**Charles Landi** was nominated to serve as **Treasurer** by JoAnne Myers. The nomination was seconded by Lisa Mitten. Charles Landi was duly elected Treasurer by a vote of 5 in favor, 0 opposed, 0 absent.

**Kenneth Gilligan** was nominated to serve as **Secretary** by Fred Wadnola. The nomination was seconded by Charles Landi. Kenneth Gilligan was duly elected Secretary by a vote of 5 in favor, 0 opposed, 0 absent.

**APPOINTMENT OF BOARD COMMITTEE MEMBERS**

**Audit Committee**

Fred Wadnola recommended that **Charles Landi** Chair the Audit Committee. **Katherine Beinkafner** and **Fred Wadnola** will serve as members of the committee as well.

#### Governance Committee

Fred Wadnola recommended that **JoAnne Myers** Chair the Governance Committee. **Lisa Mitten** and **Katherine Beinkafner** will serve as members of the committee as well.

#### Finance Committee

Fred Wadnola recommended **Charles Landi** as the Chair of the Finance Committee with **Lisa Mitten** and **Fred Wadnola** to be members of the committee.

#### Recycling Oversight Committee

Fred Wadnola recommended that **Charles Landi** remain on the Recycling Oversight Committee.

#### Zero Waste Committee

Fred Wadnola recommended **Katherine Beinkafner** as the Chair of the Zero Waste Committee with **JoAnne Myers** and **Lisa Mitten** to be members of the committee.

### ESTABLISH REGULAR MONTHLY BOARD MEETING DATE AND TIME

The regular monthly Board meeting date was set for the fourth Monday of each month, commencing on February 22, 2021 at 12:00pm.

Motion to set the regular monthly Board meeting was made by Fred Wadnola, seconded by JoAnne Myers. 5 in favor, 0 opposed, 0 absent.

### ADMINISTRATIVE MATTERS

#### Resolution #2529 Re: Authorizing and Approving the 2021 Approved Vendors List

Tim DeGraff explained that this resolution has been done for the past several years. It doesn't supersede the Agency's procurement policy, but adds an extra layer for situations like emergency or safety related repairs. Sole providers have been added to the list this year as well.

Fred Wadnola asked if this allows the Agency to piggyback on state bids.

Tim DeGraff responded that it is a separate situation, and also it is part of our procurement policy already.

Fred Wadnola motioned to approve Resolution #2529 RE: Authorizing and Approving the 2021 Approved Vendors List. Seconded by Charles Landi. 5 in favor, 0 opposed, 0 absent.

**ADJOURN**

Motion to adjourn the January 25, 2021 Annual Organizational Meeting was made by Charles Landi and seconded by Katherine Beinkafner. 5 in favor, 0 opposed, 0 absent.


February 22, 2021


Motion to approve the above transcribed Minutes of the January 25, 2021 Annual Organizational Meeting made by Fred Wadnola, moved by Lisa Mitten. 5 in favor, 0 opposed, 0 absent. Absent: N/A


The Minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Administrative Assistant. Meetings are recorded and available upon request.

Signatures:

  
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Fred Wadnola, Chair

  
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Ken Gilligan, Secretary

  
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Brenna Whitaker, Administrative Assistant