

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
PUBLIC HEARING AGENDA  
OCTOBER 4, 2021 AT 12:00PM**

Held at Agency’s Administrative Office, 999 Flatbush Rd, Kingston, NY 12401  
For audio only: Dial 1-408-418-9388, Meeting ID 2630 123 4171, password 1234# (or 12340 alternatively)

**ROLL CALL**

**Board Members**

Katherine Beinkafner \_\_\_\_\_  
JoAnne Myers \_\_\_\_\_  
Charles Landi \_\_\_\_\_  
Lisa Mitten \_\_\_\_\_  
Tom Kacandes \_\_\_\_\_

**Agency Staff**

Kenneth Gilligan \_\_\_\_\_  
Timothy DeGraff \_\_\_\_\_  
Charlie Whittaker \_\_\_\_\_  
Angelina Peone \_\_\_\_\_  
Melinda France \_\_\_\_\_  
Brenna Whitaker \_\_\_\_\_  
Larry Ricci \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**MUNICIPAL AND PUBLIC COMMENTS ON THE PROPOSED 2022 AGENCY BUDGET**

**ADJOURN**

Motion to Adjourn the October 4, 2021 Public Hearing was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_ Absent: \_\_\_\_

Time: \_\_\_\_\_

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
REGULAR BOARD MEETING AGENDA  
OCTOBER 4, 2021 AT 12:30PM**

Held at Agency’s Administrative Office, 999 Flatbush Rd, Kingston, NY 12401

For audio only: Dial 1-408-418-9388, Meeting ID 2630 123 4171, password 1234# (or 12340 alternatively)

**ROLL CALL**

**Board Members**

Katherine Beinkafner \_\_\_\_\_  
JoAnne Myers \_\_\_\_\_  
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Melinda France \_\_\_\_\_  
Brenna Whitaker \_\_\_\_\_  
Larry Ricci \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**CHAIR’S COMMENTS**

**APPROVAL OF MINUTES**

- Minutes of the August 23, 2021 Regular Board Meeting

**COMMUNICATIONS & ANNOUNCEMENTS**

- The next Regular Board Meeting is scheduled for October 25, 2021 at 12:00pm

**GENERAL REPORTS**

- Recycling Outreach Team Program Update
- MSW Tonnage Report
- Recycling Tonnage Report

**FINANCIAL MATTERS**

- Treasurer’s Report
- MRF Cost Center Analysis

**ADMINISTRATIVE MATTERS**

- Resolution #2547 RE: Approving Agreement with Marshall & Sterling Health, Dental and Vision Plans for Employee Health Care Insurance
- Resolution #2548 RE: Authorization for Revision of Office Manager and Operations Manager Job Descriptions
- Resolution #2549 RE: Approving Amendment to the Personnel Policy Manual

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

- Potential sale of real property
- Pending Litigation

**ADJOURN**

Motion to adjourn the October 4, 2021 Regular Board Meeting was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Time: \_\_\_\_\_

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
AUGUST 23, 2021**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 23, 2021. This meeting was held in person at the Agency's Main Office located at 999 Flatbush Road, Kingston, NY 12401. There was also a call-in audio option available through Webex.

The proceedings were convened at 12:00pm.

The following Board members were present: Chair Katherine Beinkafner, Vice Chair JoAnne Myers, Treasurer Charles Landi, and Member Lisa Mitten. Member Thomas Kacandes was absent.

Also present were: Counsel/Secretary Kenneth Gilligan, Executive Director/Controller Tim DeGraff, Director of Operations and Compliance Charlie Whittaker, Director of Sustainability Angelina Peone, Recycling Educator Melinda France, and Compliance Officer Larry Ricci.

From the public: Kingston Area Soccer League representative Doug DeKoskie, Ulster County Comptroller March Gallagher, Ulster County Legislator Manna Jo Greene, and Daily Freeman reporter Bill Kemble.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Katherine Beinkafner said that March Gallagher asked for the minutes of the previous meeting be corrected to change Alicia DeMarco to Elizabeth Weredyk.

**CHAIR'S COMMENTS**

Katherine Beinkafner said she has been trying to set up a meeting with the company in California that makes plastic blocks out of all types of plastic that doesn't need to be sorted.

**APPROVAL OF MINUTES**

Katherine Beinkafner motioned to approve the corrected minutes of the July 26, 2021 Regular Board Meeting. Moved by Charles Landi. Seconded by JoAnne Meyers. 3 in favor, 0 opposed, 1 abstention (Mitten), 1 absent (Kacandes). The motion was approved.

**COMMUNICATIONS AND ANNOUNCEMENTS**

A Public Hearing regarding the 2022 budget will be held on Monday, October 4 at 12:00pm. A Regular Board Meeting will be held immediately following at 12:30pm.

**RECYCLING OUTREACH TEAM PROGRAM UPDATE**

Angelina Peone presented the program update.

The goal of August's messaging has been to inform the public about the Agency's mission, history, function, and to address frequently asked questions.

The Household Hazardous Waste Event was held on Saturday the 21st in New Paltz. It was the third event this year. 200 Ulster County households participated. A fourth event was added this year. The events are free to Ulster County residents and there are specific guidelines for participants to follow. In 2019 the Agency invested over \$125,000 in this service. The Agency does receive a 50% reimbursement for the program. The Agency has brought in approximately 26,000lbs of toxic materials just at the first two events from a total of 429 households. The next event is Sunday, October 24th here at the Kingston facility. The events are rotated between the two facilities in Kingston and New Paltz, but in the future they may hold them in different towns to expand access to the program.

Katherine Beinkafner mentioned that the Bruderhoff community produces and delivers compost.

### **GENERAL REPORTS**

Tim DeGraff stated that year to date the Agency is 12% over the budgeted garbage tons. Sludge is 256 tons under budget, due in part to the switch to Rockland for composting. In addition, the change in food waste tons was due to Organix, but it isn't clear why their loads vary so much. It could possibly be due to a route change.

JoAnne Myers said that she would like a 5 year comparison of this information. It was noted that previous years volumes are on the back of the report page.

### **FINANCIAL MATTERS**

Tim DeGraff presented the July 2021 Treasurer's Reports and MRF Cost Center Analysis.

#### **Treasurer's Report**

For the month of July the Agency's MSW tons were 10,070 and C&D tons were 3,549. No Revenue line items of note. Total revenue for the month was \$1,660,898. Expense line items of note: Administration expenses \$54,390 (legal fees \$26,053), recycling education \$20,085 (P2I Grant \$3,316; FSR Grant \$12,237), transfer stations \$21,525 (NPTS drain repairs \$2,750; UTS concrete traffic barriers \$7,140), Vehicle Maintenance Facility \$11,309 (stormwater outfall site work \$6,904), HHW \$28,546 (June HHW event). Total operating expenses for the month were \$1,409,868. Net operating revenue was \$251,030. Capital outlay \$26,789 (recycling education/compost bagger building). For the month of July, the fund balance was \$224,241. Year-to-date deficit of \$279,901.

Katherine motioned to approve the July 2021 Treasurer's Report. Moved by Charles Landi. Seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

#### **MRF Cost Center Analysis**

For the month of July, the total sale of recyclables were \$52,321. Plastics sales were \$11,227. Total transport/disposal costs for July were \$5,107. Net revenue of \$47,214. Total personnel expenses were \$29,946. Total operating expenses were \$6,922. Total personnel/operating costs were \$36,868. Net income for the month of \$10,346. Year-to-date net income of \$37,567.

### **ADMINISTRATIVE MATTERS**

**Resolution #2540 RE: Authorization of Draft 2022 Agency Budget**

Tim DeGraff stated that the budget is based on a 4 year average which includes an estimate for the rest of 2021. He presented the highlights of the 2022 budget:

- The tipping fee will remain flat at \$105/ton (only increased \$2/ton since 2014).
- No proposed increase in food waste and compost rates.
- Recycling service tipping fees expected to increase due to anticipated volume increases and diversion efforts.
- No recycling tipping fees are expected.
- Increase in sale of recyclables is expected based on current markets.
- Decrease in misc. revenues due to expected decrease in interest revenue and a decrease in the workers compensation dividend.
- Salaries and wages increase due to raises and staffing increases.
- Increase in insurance costs due to an increase workers compensation rate.
- HHW costs expected to decrease due to the NYS paint stewardship program.
- Transportation costs includes contractual increase of \$0.88/ton for MBI (UTS) and \$1.14/ton for GottaDo (NPTS).
- Solid waste disposal services include contractual increase of \$1.27/ton.
- Sludge disposal decrease due to volume decrease, netted with a contractual increase of \$1.50/ton.
- In order to keep the tipping fee flat with increased transportation and disposal costs, there will be a transfer in from the operating reserves and the closed landfill contingency accounts (to cover leachate expenses in the 2022 operating budget).
- The operating reserve transfer in will cover about 75% of the capital budget.
- With contractual increases, tipping fees are expected to increase \$2/ton in 2023, and \$2/ton in 2024.
- A decrease in the tipping fee is expected in 2025 due to debt service being paid off.

Katherine Beinkafner motioned to approve Resolution #2540 RE: Authorization of Draft 2022 Agency Budget. Moved by Charles Landi. Seconded by Katherine Beinkafner. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

**Roll Call Vote**

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**Resolution #2541 RE: Approving the 2022 Draft Agency Capital Plan**

Charlie Whittaker explained a few highlights of the Capital Plan:

- The CAT 320 excavator is the Agency’s backup excavator. This will be refurbished for \$100k instead of purchasing a new one at \$250k. The 930G and the 930H were determined not to be able to be refurbished.
- The L110 was purchased two years ago to be used in the trash building. In response to the need for odor remediation, the machine was used instead for the compost which the Agency will receive a 50% reimbursement for. A new loader will be purchased for the Ulster Transfer Station.
- Most of the capital plan is for new equipment. The staff tracks equipment hours and warranties and takes very good care of it to get the most use of warranties and to get the longest life out of it.

Lisa Mitten motioned to approve Resolution #2541 RE: Approving the 2022 Draft Agency Capital Plan. Seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

Roll Call Vote

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**Resolution #2542 RE: Authorizing and Approving the Draft Fee Schedule for 2022 Tipping Fees and Other Charges**

Tim DeGraff stated that the only change on the fee schedule is the year.

JoAnne Myers asked where the special items (mattresses, air conditioners, fluorescent bulbs, ect.) go.

Charlie Whittaker replied that the propane tanks and batteries are taken to the scrap yard, as well as the Freon units once the Freon has been safely evacuated. Bulbs are boxed and sent to another company. He said that the reason the Agency accepts these items is so that they don’t get disposed of in places they shouldn’t due to people not being able to find a proper disposal method.

Lisa Mitten motioned to approve Resolution #2542 RE: Authorizing and Approving the Draft Fee Schedule for 2022 Tipping Fees and Other Charges. Seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

Roll Call Vote

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**Resolution #2543 RE: Procurement of Internal Audit Services**

Tim DeGraff explained that an external audit is an audit of the Agency's financial statements. An internal audit evaluates the company's internal controls including its corporate governance and accounting processes. External auditors rely on the internal audit report. There are different firms used for each type of audit. The Agency is not required by the ABO to do an internal audit, but it is best practice. The auditors will be at the Agency monthly and report quarterly. They will be able to use the security camera footage as a new tool that was not available to them during their last internal audit engagement. A large part of what is audited is at the discretion of the Audit Committee.

Lisa Mitten motioned to approve Resolution #2543 RE: Procurement of Internal Audit Services. Seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

**Roll Call Vote**

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**Resolution #2544 RE: Approving Amendment to the Personnel Manual**

Tim DeGraff stated that this resolution is to approve the cell phone use policy, which was discussed with the Governance Committee at their last meeting. Previously there had been a memo regarding cell phone use given to employees, but this will be a formal policy.

**Roll Call Vote**

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

JoAnne Myers motioned to approve Resolution #2544 RE: Approving Amendment to the Personnel Manual. Seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

**Resolution #2545 RE: Approving Compost Sales Policy**



Tim DeGraff explained that he put together this policy after discussing it during the last Governance Committee meeting. A conflict of interest policy will be tackled by the Governance Committee at its next meeting.

Charlie Whittaker explained a need for the “no refunds” part of the policy and went over issues they’ve dealt with in the past.

Angelina Peone added that if a buyer would like to make an appointment to inspect the compost before purchasing that is an option.

Charles Landi motioned to approve Resolution #2545 RE: Approving Compost Sales Policy. Seconded by JoAnne Myers. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

Roll Call Vote

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**Resolution #2546 RE: Approval of HydroQuest Proposal for Identifying Potential Landfill Sites in Ulster County, New York**

Katherine Beinkafner stated that this is a GIS project, which will block out areas that cannot be considered for a landfill based on DEC regulations. This includes wetlands, steep slopes, carbonate rocks.

JoAnne Myers added potential environmental justice areas to the list.

Charles Landi reminded the Board that Chair David Donaldson of the Ulster County Legislature and Kelly Tutoro of the DEC Region 3 both recommended that the Agency hire a consultant for this purpose. The Agency’s LSWMP which was approved by the Legislature heavily emphasized the hiring of a consultant.

Lisa Mitten asked that the resolution highlight NYC watershed areas.

Angelina Peone pointed out that in HydroQuest’s proposal it does list that under “Landfill Siting Restrictions”.

Charles Landi stated that the reason for the need for a 200 acre parcel is so that a landfill will last 75 years at Ulster County’s current rate of disposal.

Charlie Whittaker explained the challenges of single stream recycling and recyclable items that end up in the landfill due to lack of enforcement of the recycling laws.

Larry Ricci recommended working with the Ulster County Planning Board to get information on subdivisions so that the Agency could project the increase in the rate of disposal.

Lisa Mitten motioned to approve Resolution #2545 RE: Approving Compost Sales Policy. Seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

Roll Call Vote

Beinkafner: Aye

Myers: Aye

Landi: Aye

Mitten: Aye

Kacandes: Absent

The motion was approved.

**OLD BUSINESS**

**NEW BUSINESS**

Kingston Area Soccer League (KASL)

Tim DeGraff introduced Doug DeKoskie from KASL. KASL is looking to purchase a large quantity (300 tons) of compost for their new fields on Kukuk Lane in the Town of Ulster. He is in favor of allowing the purchase, as is the Town of Ulster Supervisor.

Charlie Whittaker confirmed that there is enough compost available.

Tim DeGraff said that there is extra right now because some previously screened compost overs were being blocked by the concrete work. Now that the work is complete in that area the overs were able to be screened and is ready to be sold.

JoAnne Myers said that she thinks this would be good for the Agency's relationship with the Town of Ulster.

The board was in favor of this bulk sale.

Food Waste Law

Charles Landi asked Manna Jo Greene if she believes the Agency should play a role in enforcement of the food waste law going into effect in January.

Manna Jo Greene replied that she does not have a position on the matter. The law says that the County Executive gets to decide who is in charge of enforcement, but that has not been done. The Health Department made a good case for why they should not be involved in enforcement. Some people think

that because the Agency is in charge of enforcing the recycling law that it should also do the same for the food waste law. A determination will need to be made soon.

Ken Gilligan recalled the enforcement issue being discussed before the law was passed with the environmental committee, Marc Rider, Tim Rose, the health commissioner, and some of the legislators. He believes that at that time it was determined that the Health Department would do the enforcement.

Charles Landi said that in his opinion if the County insists that the Agency do the enforcement then the net service fee should come back in order to cover the added expenses to the Agency.

Katherine Beinkafner asked Manna Jo Greene how New York State is planning to have their law enforced, since it is most likely similar to Ulster County's law.

Manna Jo Greene replied that she doesn't know, but that it's probably the DEC.

Larry Ricci said that the solid waste program of the DEC has been almost cut in half in the last five years. He doesn't think they would be able to do more than they are already doing.

Charlie Whittaker stated that the Health Department will have to be involved no matter what, and it would be redundant not to have them do the enforcement. He said the Agency needs to focus on the existing recycling laws.

Manna Jo Greene said there needs to be a stakeholder meeting with everyone present.

#### Kingston Area Soccer League (KASL)

Doug DeKoskie shared more about KASL and their purchase of the land on Kukuk lane so that they could have their own soccer fields to play on. The land was purchased approximately five years ago and has it taken a long time to build the fields due to the cost. It required 15,000 units of fill. Hopefully the field will be ready to play on by spring. They still need about 3,000 cubic yards of topsoil which is very expensive. A compost/sand blend would be perfect for the upper course.

#### Vaccination Requirement

Tim DeGraff said that since the County and other entities are instituting vaccination/testing requirements, he wanted to get the Board's opinion on if the Agency should have one as well. He said that the risk to the employees here is low and extra precautions are being taken, but that the Agency cannot control what employees do outside of work. The garbage must keep moving and the Agency cannot lose a chunk of its staff.

Charlie Whittaker added that only four staff members are not vaccinated, and two of them contracted Covid. He thinks the Board should consider a vaccine mandate.

Larry Ricci stated that he was overseeing Somers Transfer Station at the beginning of the year. They lost 50% of their staff due to a Covid outbreak at the facility. He said that the Agency is working with a very lean staff and if they lost even 30% of the staff the operations would be debilitated.

Charlie Whittaker added that a loss of staff like that would have a ripple effect to the towns.

JoAnn Myers said that she supports requiring vaccination (unless a doctor's note is provided) since the Pfizer vaccine has been FDA approved.

Katherine Beinkafner agreed.

JoAnne Myers said that anyone who can't be vaccinated will need to be tested weekly. She asked who would be paying for that.

Tim DeGraff said that the Agency would not.

JoAnne Myers asked if the Agency's health insurance would cover it.

Angelina Peone answered that MVP will not pay for Covid tests unless the person is symptomatic.

The Board and staff collectively discussed the Agency's duty to protect the community, and its role as an essential service. They agreed to come up with some sort of policy to be voted on at the next meeting.

### **ADJOURN**

Lisa Mitten motioned to adjourn the August 23, 2021, Regular Board Meeting, seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (Kacandes). The motion was approved.

October 25, 2021

Motion to approve the above transcribed Minutes of the August 23, 2021 Regular Board Meeting was made by \_\_\_\_\_, moved by \_\_\_\_\_ . in favor, opposed, absent

The minutes were approved by the Board.

Transcribed by: Brenna Whitaker, Administrative Assistant. Meetings are recorded and available at [www.ucrra.org/about-us/board-of-directors-meetings-minutes/](http://www.ucrra.org/about-us/board-of-directors-meetings-minutes/).

Signatures:

\_\_\_\_\_  
Katherine Beinkafner, Chair

\_\_\_\_\_  
Ken Gilligan, Secretary

\_\_\_\_\_  
Brenna Whitaker, Administrative Assistant

DRAFT

## September 2021 Recycling Program Update

TASK	UPDATE	
<b>MEDIA ANNOUNCEMENTS</b>	Social Media	<ul style="list-style-type: none"> <li>• About UCRRA</li> <li>• Textiles and Fast Fashion</li> </ul>
	Print	<ul style="list-style-type: none"> <li>• Household Hazardous Waste Event was advertised in the Fall Home Improvement Guide</li> <li>• 2022 Ulster County Chamber of Commerce Member Directory</li> </ul>
	Radio	<i>None this month</i>
	Other	<ul style="list-style-type: none"> <li>• 10/4 Fall newsletter was sent to 3,727 subscribers.</li> <li>• Google Analytics: 21,037 total searches, 5,885 direct searches, 808 users visited the UCRRA website (last 30 days)</li> <li>• Met with Spectrum to discuss advertising</li> <li>• In discussion with SUNY New Paltz and SUNY Ulster regarding new videos</li> </ul>
<b>OUTREACH EDUCATION</b>	Public Presentations	<i>None this month</i>
	Facility Tours	<ul style="list-style-type: none"> <li>• 9/16 Tour for 2 residents and their children</li> <li>• 10/1 Tour for Maple Ridge School (14 children, 5 adults)</li> </ul>
	Events	<ul style="list-style-type: none"> <li>• UCRRA educational media was distributed to the Town of Hurley Climate Smart Group</li> </ul>
	Other	<ul style="list-style-type: none"> <li>• Updating recycling team promotional items (reusable mugs, seed paper, beanie hats, etc.)</li> <li>• Updating the Dual Stream Recycling Guide which will be printed in English and Spanish</li> </ul>
<b>COMPOST</b>	<ul style="list-style-type: none"> <li>• The first compost program mailer for EDDM went out 9/24/21</li> <li>• Quarterly STA Compost Testing was completed this month</li> </ul>	
<b>REPORTS</b>	<ul style="list-style-type: none"> <li>• Working on the 2022 Municipal Waste Reduction and Recycling Grant Program (MWRR) for Recycling Coordination, Education, Planning and Promotion Projects</li> </ul>	
<b>MISCELLANEOUS</b>	<p><b><u>September 2<sup>nd</sup></u></b> – Flotsie, an upcycled water dragon arrived. She will be on display at the Education Building.</p> <p><b><u>October 20<sup>th</sup></u></b> from 12:30pm-1:30pm, the Recycling Outreach Team will be hosting a free webinar “Greening the Holidays”</p> <p><b><u>October 24<sup>th</sup></u></b> Household Hazardous Waste Collection Event in Kingston</p>	



# FLOTSIE



The vision of Flotsie began October of 2018 by Shout Out Saugerties. Flotsie was created to raise awareness about plastic pollution in the oceans, and the increasing extinction of animals in the waters and on land.



		2021 TARGET TONS	2021 TONNAGE IN	VARIANCE	SENECA MEADOWS	We Care Denali Chemung Landfill	TONS DIVERTED	
							ACTUAL	%
<b>JANUARY</b>								
	MSW	9,362	9,922	560	9,901		58	
	SLUDGE	253	245	-8		248		
<b>FEBRUARY</b>								
	MSW	8,523	8,191	-332	7,780		293	
	SLUDGE	282	183	-99		195		
<b>MARCH</b>								
	MSW	10,539	11,827	1,288	10,947		68	
	SLUDGE	268	333	65		358		
<b>APRIL</b>								
	MSW	9,713	12,843	3,130	13,137		80	
	SLUDGE	330	292	-38		277		
<b>MAY</b>								
	MSW	10,916	12,271	1,355	11,867		80	
	SLUDGE	310	235	-75		208		
<b>JUNE</b>								
	MSW	11,822	13,410	1,588	13,533		69	
	SLUDGE	312	266	-46		310		
<b>JULY</b>								
	MSW	12,133	13,619	1,486	13,280		46	
	SLUDGE	329	274	-55		241		
<b>AUGUST</b>								
	MSW	12,589	13,563	974	13,483		84	
	SLUDGE	344	284	-60		258		
<b>SEPTEMBER</b>								
	MSW			0				
	SLUDGE			0				
<b>OCTOBER</b>								
	MSW			0				
	SLUDGE			0				
<b>NOVEMBER</b>								
	MSW			0				
	SLUDGE			0				
<b>DECEMBER</b>								
	MSW			0				
	SLUDGE			0				
<b>YTD</b>	MSW	85,597	95,646	10,049	93,928		778	
	SLUDGE	2,428	2,112	-316		2,095		



Recycling Tonnage Report

	COMM	GLASS	MIXED	Kingston	SINGLE	OCC	Brush	Foodwaste	SCRAP	Cleanwood/Rubble	EWASTE	WOODCHIPS	TOTAL
			NEWS	City Mix	STREAM								
JANUARY	132.4	40.6	76.77	85.03	0	214.67	9.26	244.88	35.64	477.56	6.4	126.09	1449.3
FEBRUARY	113.11	68.58	86.86	70.16	0	181.68	0.4	103.08	23.24	264.45	2.89	0	914.45
MARCH	148.72	51.77	96.94	85.55	0	222.25	50.66	161.79	46.06	74.66	10.01	56.62	1005.03
APRIL	134.96	48.28	105.91	84.01	0	225.75	140.68	213.88	60.98	33.7	27.11	98.12	1173.38
MAY	115.3	22.24	101.04	86.76	0	203.78	112.72	228.56	56.36	35.32	19.49	765.93	1747.5
JUNE	131.19	56.85	99.15	116.17	0	242.26	64.46	356.28	51.67	27.92	17.69	0	1163.64
JULY	133.05	58.56	110.76	95.61	0	226.89	95.54	572.5	37.72	29.47	7.37	0	1367.47
AUGUST	141.4	41.85	93.22	78.78	0	220.44	79.47	396.19	56.68	29.54	32.79	212.99	1383.35
SEPT.													0
OCT.													0
NOV.													0
DEC.													0
<b>TOTAL 2021</b>	<b>1050.13</b>	<b>388.73</b>	<b>770.65</b>	<b>702.07</b>	<b>0</b>	<b>1737.72</b>	<b>553.19</b>	<b>2277.16</b>	<b>368.35</b>	<b>972.62</b>	<b>123.75</b>	<b>1259.75</b>	<b>10204.12</b>
	COMM	GLASS	MIXED	Kingston	SINGLE	OCC	Brush	Foodwaste	SCRAP	Cleanwood/Rubble	EWASTE	WOODCHIPS	TOTAL
			NEWS	City Mix	STREAM								
JANUARY	106.32	58.16	95.03	97.08	0	183.79	9.15	530.15	28.6	15.9	13.97	0	1138.15
FEBRUARY	96.46	25.82	79.81	66.69	0	168.72	6.72	542.05	44.08	8.89	25.8	0	1065.04
MARCH	122.44	61.33	102.9	65.44	0	201.35	48.04	382.56	44.64	14.83	2.91	0	1046.44
APRIL	137.35	53.19	82.72	71.94	0	187.54	86.37	241.4	36.09	15.2	26.77	119.43	1058
MAY	164.02	72.1	102.13	71.36	0	203.37	76.26	297.1	96.52	34.72	10.31	578.61	1706.5
JUNE	149.14	52.56	92.03	99.74	0	226.91	103.54	405.58	65.11	26.65	23.94	645.9	1891.1
JULY	133.65	88.33	103.85	97.93	0	229.34	70.44	474.63	56.85	378.53	17.02	2.53	1653.1
AUGUST	134.51	55.09	85.73	86.8	0	207.04	118.33	455.78	51.84	42.88	16.71	34.22	1288.93
SEPT.	150.70	54.84	117.08	76.12	0	234.79	53.17	413.30	87.14	47.38	31.43	205.71	1471.66
OCT.	122.39	56.96	90.83	80.62	0	235.16	32.95	350.22	85.27	557.08	3.59	139.9	1754.97
NOV.	128.03	47.77	124.83	92.06	0	222.73	88.31	274.93	54.38	9.99	47.72	13.11	1103.86
DEC.	135.76	71.78	112.53	121.4	0	237.94	62.65	304.35	79.32	20.07	33.87	10.9	1190.57
<b>TOTAL 2020</b>	<b>1580.77</b>	<b>697.93</b>	<b>1189.47</b>	<b>1027.18</b>	<b>0</b>	<b>2538.68</b>	<b>755.93</b>	<b>4672.05</b>	<b>729.84</b>	<b>1172.12</b>	<b>254.04</b>	<b>1750.31</b>	<b>16368.32</b>

OK  
9/29/21

Recycling Tonnage Report

	COMM	GLASS	MIXED	Kingston	SINGLE	OCC	Brush	Foodwaste	SCRAP	Cleanwood/Rubble	EWASTE	WOODCHIPS	TOTAL
			NEWS	City Mix	STREAM								
Total 2019	1168.52	545.39	1330.37	603.87	446.13	2080.82	435.48	4620.65	474.19	389.91	303.71	2200.23	14599.27
TOTAL 2018	525.83	496.32	1050.88		6422.74	1552.94	458.79	3536.65	413.57	116.96	304.05	1168.85	16047.58
TOTAL 2017	544.55	498.9	1111.77		7622.94	1422.4	329.58	3046.69	334.3		329.32	1921.46	17161.91
	COMM	GLASS	MIXED		SINGLE	OCC	Brush	Foodwaste			SCRAP	WOODCHIPS	TOTAL
			NEWS		STREAM								
TOTAL 2016	515.05	415.54	1094.33		9028.87	1273.4	262.45	1275.88	0		295.63	701.28	14862.43
TOTAL 2015	611.55	555.36	1413.19		9097.69	1303.8	257.41	670.27	0		251	1057.47	15217.74
TOTAL 2014	695.92	592.29	1568.52		5945.8	2324.1	177.57	239.29	0		0	286.79	11830.32
Total 2013	1574.8	582.96	1876.03		4727.53	3088	144.06	448.15	0		0	859.92	13301.41
TOTAL 2012	1584.75	574.27	2269.43		4340.87	3493.17	75.55	36.2	0		1483.71	185.55	12559.79
TOTAL 2011	4038.7	605.49	2958.75		5848.03	3997.8	0	0	0		0	0	17448.73
TOTAL 2010	4448.6	691.67	5119.65		2523.61	4220.4	0	0	0		0	0	17003.96
TOTAL 2009	5231.83	653.47	5914.85		0	5072.08	0	0	0		0	0	16872.23
TOTAL 2008	5359.74	642.55	6720.41		0	5596.01	0	0	0		8.77	0	18327.5
TOTAL 2007	5543.05	206.67	7007.79		0	6127.95	0	0	0		41.36	0	18926.82
	COMM	GLASS	MIXED		SSR	OCC	PLASTIC	TIN			SCRAP	WMM	
TOTAL 2006	5903.65	0	3525.49		1779.19	6132.83	0	0			148.47	1087.5	18577.13
TOTAL 2005	5444.1	0	2903.61		1811.85	6106.04	0	0			61.99	1128.94	17456.53
TOTAL 2004	5276.89	0	3045.36		1823.93	5901.88	0	0			69.2	1062.37	17179.63
TOTAL 2003	6512.99	0	2919.46		1881.03	5915.55	0	0			51.6	1229.92	18510.55
TOTAL 2002	3499.96	752.53	3219.73		1852.36	5354.55	210.14	259.67			42.98	1358.13	16550.05
TOTAL 2001	2126.16	942.48	2629.82		2021.77	5030.53	303.77	378.18			90.81	1304.31	14827.83
TOTAL 2000	108.32	993.37	146.57		2001.96	2632.05	305.65	469.11			0	1392.47	8049.5
TOTAL 1999	2.12	1080.08	0		2298.71	1803.89	312.32	445.7			0	1187.91	7130.73
TOTAL 1998	9.44	1250.09	0		2419.51	1662.13	301.55	457.96			0	968.1	7068.78
TOTAL 1997	6.3	1149.88	14.39		2976.83	1619.88	297.77	507.71			0	699.65	7272.41
TOTAL 1996	34.69	1354.28	3.83		2622.6	1487.72	291.47	543.3			0	567.16	6905.05
TOTAL 1995	151.86	1638.63	30.6		1768.27	595.47	284.3	559.21			0	366.48	5394.82
TOTAL 1994	63.78	2478.59	12.8		3693.85	960.91	550.04	926.67			0	278.78	8965.42

UCRRA - 2021 MONTHLY TREASURER'S REPORT

	2021 BUDGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	2021 Y-T-D	2020 Y-T-D	2021/2020 VARIANCE	
<b>TONS:</b>													
MSW TONS	99,750	7,321	6,483	8,574	8,723	8,080	9,906	10,070	9,625	68,782	64,618	4,164	
C&D TONS	33,250	2,601	1,708	3,253	4,120	4,191	3,504	3,549	3,938	26,864	25,149	1,715	
SLUDGE TONS	3,600	245	183	333	292	235	266	274	284	2,112	2,374	(262)	
<b>REVENUES:</b>													
MSW TIPPING FEE	\$ 13,965,000	\$ 996,106	\$ 832,560	\$ 1,249,833	\$ 1,354,496	\$ 1,297,886	\$ 1,415,255	\$ 1,438,702	\$ 1,429,087	10,013,925	9,464,438	549,487	
SLUDGE TIPPING FEE	\$ 378,000	\$ 25,719	\$ 19,187	\$ 34,950	\$ 30,629	\$ 24,629	\$ 27,925	\$ 28,815	\$ 29,856	221,690	249,166	(27,476)	
COMPOST TIPPING FEE/SALES	\$ 300,000	\$ 5,264	\$ 2,078	\$ 12,003	\$ 21,458	\$ 17,674	\$ 13,751	\$ 16,521	\$ 19,774	108,523	160,555	(52,032)	
LEACHATE HAULING/BOX RENTAL	\$ 48,808	\$ 3,003	\$ 3,003	\$ 5,343	\$ 3,783	\$ 3,003	\$ 3,003	\$ 3,133	\$ 10,830	(1)	35,101	30,942	4,159
FUEL SURCHARGE	\$ 573,720	\$ 30,987	\$ 27,928	\$ 48,734	\$ 59,504	\$ 60,237	\$ 69,073	\$ 73,961	\$ 73,645	444,069	312,981	131,088	
PULL CHARGES	\$ 248,976	\$ 19,838	\$ 16,107	\$ 21,840	\$ 23,933	\$ 21,567	\$ 23,842	\$ 22,841	\$ 22,568	172,536	176,449	(3,913)	
RECYCLING SERVICE FEES	\$ 184,000	\$ 12,726	\$ 7,320	\$ 17,715	\$ 17,368	\$ 17,856	\$ 15,286	\$ 16,088	\$ 15,172	119,531	75,076	44,455	
SALES OF RECYCLABLES	\$ 326,000	\$ 33,104	\$ 71,898	\$ 39,159	\$ 73,192	\$ 122,042	\$ 49,693	\$ 59,482	\$ 173,549	(2)	622,119	280,412	341,707
MISC. REVENUES	\$ 229,000	\$ 26,543	\$ 2,960	\$ 3,467	\$ 1,939	\$ 21,482	\$ 1,677	\$ 1,355	\$ 3,218	62,641	97,099	(34,458)	
HHW/MWRR/FSR GRANTS	\$ 167,000	\$ -	\$ -	\$ 57,907	\$ -	\$ -	\$ -	\$ -	\$ -	57,907	34,759	23,148	
<b>TOTAL REVENUES</b>	<b>\$ 16,420,504</b>	<b>\$ 1,153,290</b>	<b>\$ 983,021</b>	<b>\$ 1,490,951</b>	<b>\$ 1,586,302</b>	<b>\$ 1,586,376</b>	<b>\$ 1,619,505</b>	<b>\$ 1,660,898</b>	<b>\$ 1,777,699</b>	<b>11,858,042</b>	<b>10,881,877</b>	<b>976,165</b>	
				(1) Jockey hill leachate hauls; UC fair	(2) Plastic loads \$96,153; tin loads \$13,598								
<b>EXPENSES:</b>													
PERSONNEL	\$ 3,242,625	\$ 158,314	\$ 228,838	\$ 226,036	\$ 329,517	\$ 245,306	\$ 251,300	\$ 247,018	\$ 305,560	(3)	1,991,889	1,937,698	(54,191)
ADMINISTRATION EXPENSE	\$ 330,417	\$ 25,495	\$ 30,029	\$ 35,108	\$ 27,346	\$ 31,210	\$ 28,006	\$ 54,390	\$ 44,837	(4)	276,421	314,441	38,020
RECYCLING EDUCATION	\$ 54,300	\$ -	\$ 369	\$ 5,991	\$ 3,308	\$ 3,955	\$ 7,096	\$ 20,085	\$ 6,466		47,270	26,458	(20,812)
INSURANCE	\$ 272,317	\$ 23,139	\$ 23,139	\$ 23,443	\$ 23,193	\$ 23,730	\$ 23,489	\$ 24,611	\$ 24,611		189,355	172,354	(17,001)
<b>FACILITIES O&amp;M EXPENSE</b>													
MRF OPERATIONS	\$ 96,500	\$ 10,121	\$ 3,692	\$ 9,412	\$ 7,606	\$ 11,275	\$ 2,812	\$ 6,356	\$ 3,986		55,260	71,522	16,262
TRANSFER STATIONS	\$ 137,300	\$ 3,722	\$ 27,148	\$ 14,027	\$ 9,043	\$ 13,433	\$ 8,788	\$ 21,525	\$ 18,497		116,183	70,666	(45,517)
VEHICLE MAINTENANCE FACILITY	\$ 82,000	\$ 5,291	\$ 9,167	\$ 4,374	\$ 7,147	\$ 5,322	\$ 6,923	\$ 11,309	\$ 5,353		54,886	92,907	38,021
COMPOSTING OPERATIONS	\$ 75,000	\$ 881	\$ 8,086	\$ 1,099	\$ 15,974	\$ 2,238	\$ 1,904	\$ 1,091	\$ 5,133		36,406	35,610	(796)
HHW CLEANUP DAY	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 30,441	\$ -	\$ 28,546	\$ 29,016	(5)	88,003	-	(88,003)
TRANSPORTATION SYSTEM	\$ 65,000	\$ 6,236	\$ 4,699	\$ 5,963	\$ 6,170	\$ 9,574	\$ 5,891	\$ 5,876	\$ 6,754		51,163	38,423	(12,740)
VEHICLE & EQUIP. MAINT.	\$ 195,000	\$ 7,566	\$ 15,704	\$ 16,793	\$ 10,046	\$ 12,736	\$ 2,197	\$ 16,112	\$ 13,505		94,659	157,280	62,621
FUEL REPLENISHMENT PROGRAM	\$ 699,122	\$ 43,237	\$ 40,705	\$ 62,921	\$ 67,349	\$ 66,205	\$ 79,085	\$ 73,261	\$ 79,201		511,964	345,348	(166,616)
MSW HAULING PRIVATE CONTRACTS	\$ 4,895,569	\$ 366,084	\$ 287,776	\$ 405,376	\$ 486,191	\$ 439,487	\$ 500,987	\$ 492,375	\$ 499,085		3,477,351	3,169,984	(307,367)
SOLID WASTE DISPOSAL COSTS	\$ 3,357,664	\$ 251,090	\$ 197,296	\$ 277,618	\$ 333,162	\$ 300,947	\$ 343,206	\$ 336,784	\$ 341,929		2,382,030	2,125,130	(256,900)
RECYCLING DISPOSAL COSTS	\$ 84,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		43,621	43,621	
OTHER DISPOSAL COSTS	\$ 24,000	\$ 1,093	\$ 1,665	\$ 1,975	\$ 2,874	\$ 2,834	\$ 4,172	\$ 1,864	\$ 3,524		20,001	18,121	(1,880)
SLUDGE DISPOSAL & TRANSPORT	\$ 342,000	\$ 23,868	\$ 18,914	\$ 34,690	\$ 26,913	\$ 22,725	\$ 30,088	\$ 25,967	\$ 25,056		208,221	171,713	(36,508)
CLF MONITORING & MAINTENANCE	\$ 32,000	\$ 6,302	\$ 704	\$ 422	\$ 507	\$ 869	\$ 571	\$ (14)	\$ 2,620		11,981	33,290	21,309
LEACHATE DISPOSAL	\$ 165,000	\$ 15,125	\$ 13,215	\$ 18,178	\$ 23,967	\$ 13,850	\$ 4,020	\$ 13,795	\$ 8,400		110,550	172,729	62,179
HCB PAYMENTS	\$ 246,917	\$ 18,192	\$ 11,493	\$ 19,727	\$ 27,239	\$ 28,046	\$ 27,885	\$ 28,917	\$ 28,212		190,711	160,845	(29,866)
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 14,546,731</b>	<b>\$ 966,756</b>	<b>\$ 922,639</b>	<b>\$ 1,163,151</b>	<b>\$ 1,407,542</b>	<b>\$ 1,264,183</b>	<b>\$ 1,328,420</b>	<b>\$ 1,409,868</b>	<b>\$ 1,451,745</b>		<b>9,914,304</b>	<b>9,158,140</b>	<b>(756,164)</b>
<b>NET OPERATING REVENUES</b>	<b>\$ 1,873,773</b>	<b>\$ 186,534</b>	<b>\$ 60,382</b>	<b>\$ 327,800</b>	<b>\$ 178,760</b>	<b>\$ 322,193</b>	<b>\$ 291,085</b>	<b>\$ 251,030</b>	<b>\$ 325,954</b>		<b>1,943,738</b>	<b>\$ 1,723,737</b>	<b>220,001</b>
OP RESERVE TRANSFERS	\$ 146,227	\$ -	\$ -	\$ 146,227	\$ -	\$ -	\$ -	\$ -	\$ -		146,227	323,475	(177,248)
CAPITAL OUTLAY	\$ 230,000	\$ 63,958	\$ -	\$ 81,433	\$ 56,410	\$ 25,322	\$ -	\$ 26,789	\$ 9,139	(6)	263,051	2,119,640	1,856,589
NET SERVICE FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		-	-	
DEBT SERVICE PAYMENTS	\$ 1,790,000	\$ -	\$ 1,790,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		1,790,000	1,790,000	
<b>FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 122,576</b>	<b>\$ (1,729,618)</b>	<b>\$ 392,594</b>	<b>\$ 122,350</b>	<b>\$ 296,871</b>	<b>\$ 291,085</b>	<b>\$ 224,241</b>	<b>\$ 316,815</b>		<b>36,914</b>	<b>(1,862,428)</b>	<b>1,899,342</b>
		(3) Retro pay	(4) Legal fees \$20,966	(5) August HHW event	(6) Additional concrete work								

UCRRA  
MRF COST CENTER ANALYSIS  
2021

	MONTHLY AVERAGE 2020	AUGUST 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021	APRIL 2021	MAY 2021	JUNE 2021	JULY 2021	AUGUST 2021	TOTAL 2021
<b>REVENUES</b>											
<b>RECYCLING SERVICE FEES</b>											
TIPPING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SALES OF RECYCLABLES</b>											
RESIDENTIAL MIXED NEWS	\$ 1,829	\$ 2,982	\$ 4,683	\$ 4,707	\$ 7,726	\$ 11,820	\$ 9,544	\$ 14,135	\$ 8,204	\$ 19,450	\$ 80,269
OCC	\$ 12,539	\$ 10,335	\$ 19,496	\$ 16,481	\$ 21,704	\$ 25,814	\$ 21,745	\$ 25,306	\$ 32,795	\$ 33,520	\$ 196,861
GLASS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PLASTIC	\$ 11,861	\$ 24,208	\$ 2,867	\$ 42,594	\$ -	\$ 24,934	\$ 47,399	\$ -	\$ 11,227	\$ 96,153	\$ 225,174
TIN CANS	\$ 2,776	\$ 3,467	\$ -	\$ 4,394	\$ 289	\$ -	\$ 9,096	\$ -	\$ -	\$ 13,598	\$ 27,377
ALUMINUM	\$ 2,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,025	\$ -	\$ -	\$ -	\$ 24,025
RETURNABLE DEPOSIT CONTAINERS	\$ 771	\$ -	\$ -	\$ -	\$ -	\$ 175	\$ -	\$ -	\$ 95	\$ -	\$ 270
SINGLE STREAM RECYCLING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SALES OF RECYCLABLES	\$ 31,973	\$ 40,992	\$ 27,046	\$ 68,176	\$ 29,719	\$ 62,743	\$ 111,809	\$ 39,441	\$ 52,321	\$ 162,721	\$ 553,976
TOTAL REVENUES	\$ 31,973	\$ 40,992	\$ 27,046	\$ 68,176	\$ 29,719	\$ 62,743	\$ 111,809	\$ 39,441	\$ 52,321	\$ 162,721	\$ 553,976
<b>TRANSPORTATION &amp; DISPOSAL COSTS</b>											
MRF MSW/MRF GLASS	\$ 5,479	\$ 5,550	\$ 5,513	\$ 4,171	\$ 4,970	\$ 5,829	\$ 3,536	\$ 5,537	\$ 5,107	\$ 5,952	\$ 40,615
SSR/GLASS/OTHER DISPOSAL	\$ 1,689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HARDMIX/NEWS DISPOSAL	\$ 2,006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSPORT/DISPOSAL COSTS	\$ 9,174	\$ 5,550	\$ 5,513	\$ 4,171	\$ 4,970	\$ 5,829	\$ 3,536	\$ 5,537	\$ 5,107	\$ 5,952	\$ 40,615
NET REVENUE/(LOSS)	\$ 22,799	\$ 35,442	\$ 21,533	\$ 64,005	\$ 24,749	\$ 56,914	\$ 108,273	\$ 33,904	\$ 47,214	\$ 156,769	\$ 513,361

UCRRA  
MRF COST CENTER ANALYSIS  
2021

EXPENSES

MRF PERSONNEL EXPENSES

RECYCLING CENTER PERSONNEL	\$	17,962	\$ 15,408	\$ 16,670	\$ 19,539	\$ 18,785	\$ 28,971	\$ 16,752	\$ 16,554	\$ 12,710	\$ 31,769	\$ 161,750
OVERTIME	\$	3,693	\$ 2,448	\$ 3,197	\$ 1,320	\$ 3,012	\$ 5,932	\$ 4,054	\$ 3,866	\$ 4,216	\$ 6,515	\$ 32,112
BENEFITS/TAXES/PENSION	\$	12,581	\$ 11,892	\$ 12,818	\$ 13,372	\$ 13,450	\$ 16,908	\$ 12,790	\$ 12,682	\$ 11,778	\$ 14,266	\$ 108,064
TEMPORARY WORKERS (50%)	\$	4,055	\$ 5,783	\$ 3,163	\$ 1,697	\$ 1,797	\$ 2,429	\$ 2,400	\$ 1,685	\$ 1,242	\$ 3,581	\$ 17,994
<b>SUBTOTAL</b>	\$	<b>38,290</b>	<b>\$ 35,531</b>	<b>\$ 35,848</b>	<b>\$ 35,928</b>	<b>\$ 37,044</b>	<b>\$ 54,240</b>	<b>\$ 35,996</b>	<b>\$ 34,787</b>	<b>\$ 29,946</b>	<b>\$ 56,131</b>	<b>\$ 319,920</b>

MRF OPERATING EXPENSES

UTILITIES & FUEL	\$	2,880	\$ 2,496	\$ 3,442	\$ 3,146	\$ 4,449	\$ 3,331	\$ 2,683	\$ 2,532	\$ 2,929	\$ 3,334	\$ 25,846
EQUIPMENT MAINTENANCE & REPAIRS	\$	3,659	\$ 5,283	\$ 6,352	\$ 250	\$ 4,963	\$ 4,203	\$ 8,251	\$ 240	\$ 3,388	\$ 376	\$ 28,023
MATERIALS & SUPPLIES	\$	1,643	\$ 264	\$ 327	\$ 296	\$ -	\$ 72	\$ 341	\$ 40	\$ 39	\$ 277	\$ 1,392
INSURANCE bldg (re-assessed 2020)	\$	566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 566	\$ 4,528
<b>SUBTOTAL</b>	\$	<b>8,747</b>	<b>\$ 8,609</b>	<b>\$ 10,687</b>	<b>\$ 4,258</b>	<b>\$ 9,978</b>	<b>\$ 8,172</b>	<b>\$ 11,841</b>	<b>\$ 3,378</b>	<b>\$ 6,922</b>	<b>\$ 4,553</b>	<b>\$ 59,789</b>

<b>TOTAL PERSONNEL/OPERATING EXPENSES</b>	\$	<b>47,037</b>	<b>\$ 44,140</b>	<b>\$ 46,535</b>	<b>\$ 40,186</b>	<b>\$ 47,022</b>	<b>\$ 62,412</b>	<b>\$ 47,837</b>	<b>\$ 38,165</b>	<b>\$ 36,868</b>	<b>\$ 60,684</b>	<b>\$ 379,709</b>
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<b>NET INCOME/(LOSS)</b>	\$	<b>(24,238)</b>	<b>\$ (8,698)</b>	<b>\$ (25,002)</b>	<b>\$ 23,819</b>	<b>\$ (22,273)</b>	<b>\$ (5,498)</b>	<b>\$ 60,436</b>	<b>\$ (4,261)</b>	<b>\$ 10,346</b>	<b>\$ 96,085</b>	<b>\$ 133,652</b>
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RECYCLABLES SOLD (TONS)	\$	492	430	448	456	481	520	464	476	428	613	3,886
RECYCLABLE TONS - IN	\$	586	569	549	520	605	599	529	646	625	576	4,649

<b>OPERATIONS COST/TON</b>	\$	<b>80.26</b>	<b>\$ 77.57</b>	<b>\$ 84.76</b>	<b>\$ 77.28</b>	<b>\$ 77.72</b>	<b>\$ 104.19</b>	<b>\$ 90.43</b>	<b>\$ 59.08</b>	<b>\$ 58.99</b>	<b>\$ 105.35</b>	<b>\$ 81.68</b>
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<b>SALE OF RECYCLABLES - REVENUE PER TON</b>	\$	<b>57.46</b>	<b>\$ 95.33</b>	<b>\$ 60.37</b>	<b>\$ 149.51</b>	<b>\$ 61.79</b>	<b>\$ 120.66</b>	<b>\$ 240.97</b>	<b>\$ 82.86</b>	<b>\$ 122.25</b>	<b>\$ 265.45</b>	<b>\$ 142.56</b>
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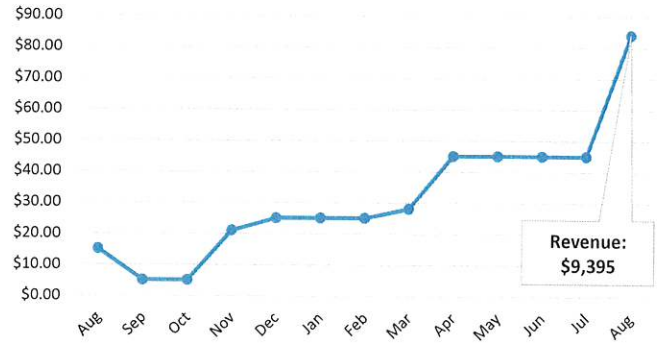
<b>NET INCOME/(LOSS) PER TON</b>	\$	<b>(41.36)</b>	<b>\$ (15.29)</b>	<b>\$ (45.54)</b>	<b>\$ 45.81</b>	<b>\$ (36.81)</b>	<b>\$ (9.18)</b>	<b>\$ 114.25</b>	<b>\$ (6.60)</b>	<b>\$ 16.55</b>	<b>\$ 166.81</b>	<b>\$ 28.75</b>
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## Recycling Market Trend Report August 2021

### OCC (per ton)



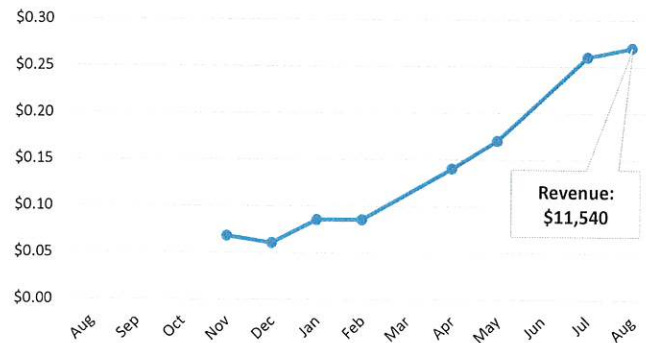
### KC Hard Mix (per ton)



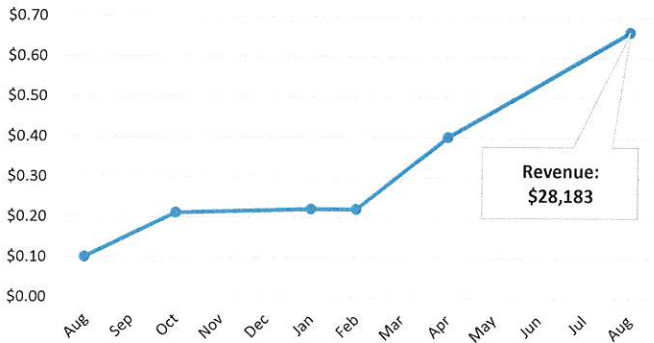
### Mixed News (per ton)



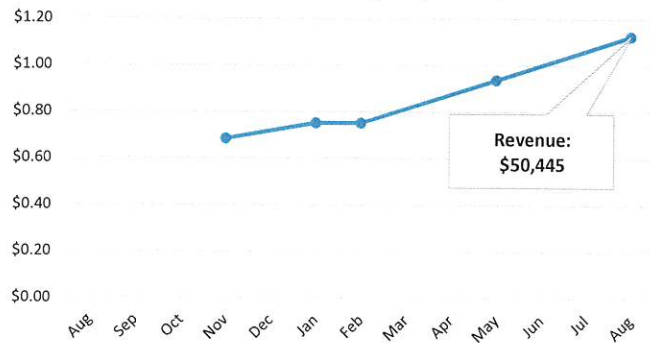
### Plastic - PET (per pound)



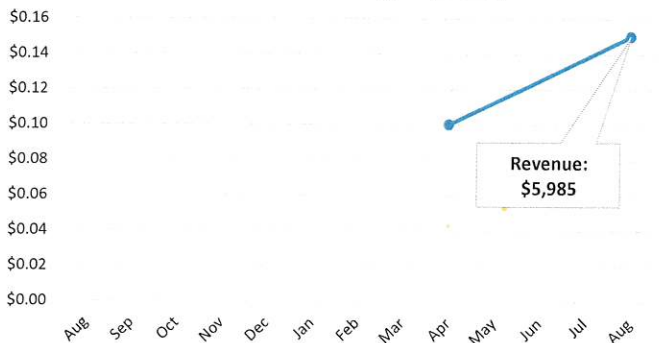
### Plastic - Color (per pound)



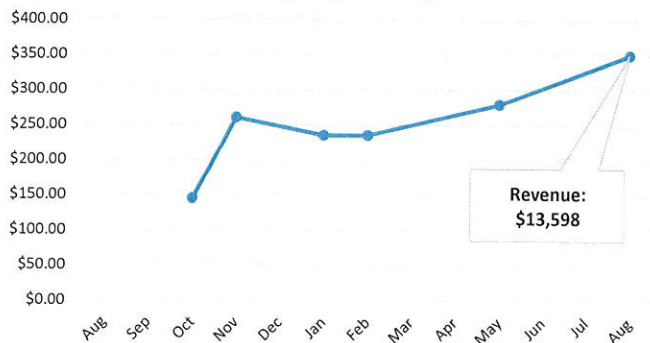
### Plastic - Natural (per pound)



### Plastic - Tubs & Lids (per pound)



### Tin (per gross ton)



**ULSTER COUNTY RESOURCE RECOVERY AGENCY**

**RESOLUTION NO. 2547**

**RE: Approving Agreement with Marshall & Sterling Health, Dental and Vision  
Plans for Employee Health Care Insurance**

WHEREAS, the Ulster County Resource Recovery Agency (the "Agency") has received information concerning the health plan offered to its employees, union and non-union, for the 2022 calendar year, and

WHEREAS, the Agency through its insurance broker has obtained an offer for a health, dental and vision plans through Marshall & Sterling (MVP Liberty HSA Silver 8), dental (PPOX1) and visions (VSP24) Plans which the Agency Board has reviewed and finds it to be essentially equivalent to the benefits required in the Union contract, see attached Exhibit A and B, and

NOW, THEREFORE, BE IT

RESOLVED, that the Ulster County Resource Recovery Agency does hereby authorize and approve the health, dental and visions plans as attached in Exhibit "A" and "B", and be it

FURTHER RESOLVED, that the Executive Director and staff are authorized to take all steps necessary to carry out this resolution, and be it

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote:           Ayes: \_                   Nays: \_                   Absent: \_

Date: October 4, 2021

Financial Impact:     \$751,433



Ulester County Resource Recovery - 1.1.22 MVP Silver 8 and Silver 3

Insurance Carrier	MVP	
	MVP Liberty Silver 8 - current (HSA)	MVP Liberty Silver 8 - Renewal (HSA)
Plan Name	Silver	Silver
Metal Level	Embedded	Embedded
Deductible Type	EPO HDHP	EPO HDHP
Plan Type	EPC HDHP	EPC HDHP
Annual INN Deductible Individual	\$3,900	\$3,900
Annual INN Deductible Family	\$7,800	\$7,800
Coinsurance (In-Network)	N/A (100% after ded. DME & Chemo & Immunotherapy RX in Office/ Pharmacy/OP Hospital)	N/A (100% after ded. DME & Chemo & Immunotherapy RX in Office/ Pharmacy/OP Hospital)
Annual INN OOP Limits	\$6,000/\$12,000	\$6,000/\$12,000
Annual OON Deductible	N/A	N/A
Coinsurance (Out-of-Network)	N/A	N/A
Annual OUT OOP Limits	N/A	N/A
Primary Care Visit	100% after deductible	100% after deductible
Specialist Visit	100% after deductible	100% after deductible
Inpatient Hospital	100% after deductible	100% after deductible
Outpatient Surgery	100% after deductible	100% after deductible
Emergency Room	100% after deductible	100% after deductible
Outpatient Lab	100% after deductible-PCP/Specialist	100% after deductible-PCP/Specialist
Outpatient X-Ray	100% after deductible-PCP/Specialist	100% after deductible-PCP/Specialist
Rx Deductible	Integrated deductible	Integrated deductible
Tier 1/Tier 2/Tier 3	15/40/60	16/40/60
Creditable Coverage	YES	YES
AM Best Rating***	Not Listed	Not Listed
<b>RATES</b>		
Single Plan Rate	12 \$818.05	\$861.63
Employee/Spouse Plan Rate	5 \$1,636.10	\$1,723.26
Employee/Child(ren) Plan Rate	4 \$1,390.69	\$1,464.77
Family Plan Rate	9 \$2,331.44	\$2,455.65
Monthly Total	\$44,642.82	\$46,915.79
Annual Total	\$534,513.84	\$562,989.48
Annual Difference		\$28,475.64 5%
Pediatric Dental		Included / subject to deductible

Preventive Medications (on MVP list) are not subject to the deductible

Gia Virtual Care services are \$0 cost to members after the deductible has been met (QHDHP)/ Gia Virtual services include Urgent/emergent care, primary care, behavioral health, psychiatry, nutrition and lactation.

Earn up to \$600 per contract, per calendar year with MVP WellBeing Rewards

PRINT NAME:

SIGN:

DATE:



## Renewal Rates At-a-Glance

This plan is currently offered for Insurance Class 1, 2, 3 and 4

<b>DENTAL PLAN RATES - PPO X1</b>					
		<b>CURRENT</b>		<b>RENEWAL</b>	
<b>Tier</b>	<b>Enrolled Employees</b>	<b>Monthly Rate</b>	<b>Annual Premium</b>	<b>Monthly Rate</b>	<b>Annual Premium</b>
EE	12	\$61.26	\$8,821	\$61.26	\$8,821
EE & SP	8	\$122.72	\$11,781	\$122.72	\$11,781
EE & CH	3	\$131.77	\$4,744	\$131.77	\$4,744
FAMILY	6	\$193.79	\$13,953	\$193.79	\$13,953
<b>TOTAL</b>	<b>29</b>		<b>\$39,299</b>		<b>\$39,299</b>

This plan is currently offered for Insurance Class 1, 2, 3 and 4

<b>VISION PLAN RATES - VSP 24</b>					
		<b>CURRENT</b>		<b>RENEWAL</b>	
<b>Tier</b>	<b>Enrolled Employees</b>	<b>Monthly Rate</b>	<b>Annual Premium</b>	<b>Monthly Rate</b>	<b>Annual Premium</b>
EE	12	\$14.26	\$2,053	\$13.55	\$1,951
FAMILY	17	\$30.64	\$6,251	\$29.11	\$5,938
<b>TOTAL</b>	<b>29</b>		<b>\$8,304</b>		<b>\$7,890</b>

# ULSTER COUNTY RESOURCE RECOVERY AGENCY

## RESOLUTION NO. 2548

### RE: Authorization for Revision of Office Manager and Operations Manager Job Descriptions

**WHEREAS**, the Ulster County Resource Recovery Agency (the “Agency”) is engaged in Solid Waste Management and Recycling in Ulster County, and

**WHEREAS**, the Ulster County Resource Recovery Agency (the “Agency”) under Resolution No. 2152 passed on December 15, 2009 provided that the Executive Director of the Agency is authorized to recommend to the Board and the Board is authorized to approve the job descriptions for administrative staff positions (positions not represented by a collective bargaining unit, and not including the Executive Director or Agency Counsel), and

**WHEREAS**, the Executive Director has recommended to the Board for review and approval the revision of the Office Manager and Operations Manager Job Description, and

**WHEREAS**, the Agency’s Executive Director believes it to be in the Agency’s best interest to revise such job description, and

### **NOW, THEREFORE, BE IT**

**RESOLVED**, that the Ulster County Resource Recovery Agency does hereby authorize and approve the revised job description for Office Manager as outlined on Exhibit “A” and Operations Manager as outlined on Exhibit “B” attached hereto, and be it,

**FURTHER RESOLVED**, that the Executive Director and Agency Staff are hereby authorized to take all steps necessary to the revision of the job description for the Office Manager as outlined on Exhibit “A” and Operations Manager as outlined on Exhibit “B”; and be it,

**FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

Vote:    Ayes \_                      Nays \_                      Absent \_

Date:    October 4, 2021

Financial Impact:    \$0

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
KINGSTON, NY**

<b>Job Title:</b> Office Manager	<b>Work Location:</b> Main Office
<b>Classification:</b> Administration	<b>Hours Per Week:</b> 37.5 Hour work week
<b>Salary:</b> \$55,000 - \$65,000/year	

**Distinguishing Features of the Position:**

This is a professional position responsible for performing a variety of high level Administrative tasks, and ensuring that the Agency’s administrative office runs smoothly, efficiently, and in accordance with State Law, and the Agency By-Laws, procedures, and policies.

The incumbent in this position serves as Manager of the Agency's office and administrative affairs. The incumbent also serves as the Agency’s Records Management Officer. Duties and responsibilities include covering for all other office staff on an as needed basis, develops and maintains procedure manuals for administrative and operational tasks, and ensuring the administrative office runs smoothly on a day to day basis.

Work is performed under the general direction of the Executive Director with considerable leeway allowed in carrying out work assignments. Supervision over other clerical or office staff may be exercised. This position requires a high level of organizational skills.

**Position Responsibilities:** (The incumbent in this position may perform some or all of the following as well as other related activities not described.)

**OFFICE MANAGEMENT**

- Provides administrative support to the Executive Director of the Agency, and assists the Executive Director on special projects;
- Purchases office supplies and office equipment purchase and ensures that expenditures are in accordance with established budget policies and purchase ordering procedures;
- Provides oversight of delinquent accounts, bad checks, and claims collection.

- Works with other managers and staff to ensure proper preparation of bid documents or requests for proposals and oversees the subsequent mailings and advertising for such projects;
- Provides oversight of licensing and permitting of hauler applications including but not limited to review of applications for completeness and accuracy, verifying credit application with Agency Controller, and maintaining hauler files;
- Ensures that office staff interacts with the general public in a courteous, efficient and intelligent manner;
- Participates with Executive Director in advertising for and hiring office staff;
- Provides additional support in receiving of office visitors and phone calls;
- Directs inquiries to appropriate professional staff as required;
- Performs diversified duties involving considerable knowledge of all office management procedures and staff;
- Ensures that there is continuity in phone and office coverage, that the office is managed and maintained in a neat and professional manner, and that office work procedures are adhered to;
- Has familiarity with an ability to operate all Agency office equipment and coordinates any necessary repairs/maintenance (copiers, phones, fax machines, credit card machines, alarms, etc.);
- Develops and maintains an office procedures manual and any operational procedure manuals;
- Establishes and maintains files on all Agency agreements and contracts;
- Acts as Agency courier;
- Works with the Agency Executive Director to properly on-board new board members;
- Works with Chief Accounting Clerk to properly on-board new employees;
- Assists with the dissemination of Agency policies and procedures (new and current);
- Does related work as required.

## RECORDS MANAGEMENT

- Maintains a Records Management Program and manages Agency records;
- Performs duties of Records Management Officer including but not limited to retention scheduling and disposition of Agency records, establishing records room and procedures, preparing documents for retention or disposition, and applying for grants;
- Assists Executive Director (as record access officer) carrying out duties associated with Freedom of Information Requests;
- Establishes and maintains files on all Agency agreements and contracts;
- Provides assistance to the Director of Operations and Compliance, Operations Manager, and operations employees with oversight and maintaining of compliance records, agreements, contracts, and other records as necessary.

### Special Assignments:

- From time to time will provide coverage for all other office staff;
- From time to time will participate on Agency Project Teams, conduct research and provide information on items requiring special attention;
- Does related special assignments as required.

### Full Performance, Knowledge, Skills and Abilities and Personal Characteristics:

Thorough knowledge of office procedures, practices terminology, process and equipment; uses advanced clerical skills, good knowledge of business, English, and math; ability to handle administrative detail independently, ability to organize, coordinate and execute work in special areas, ability to maintain confidentiality, ability to understand and carry out complex oral and written directions; ability to relate to people in order to motivate and direct their activities toward cooperative effort, physical condition commensurate with demand of the position.

**Minimum Requirements:**

Completion of two (2) years of study at a regionally accredited or New York State registered college or university and three (3) years of administrative office work experience, one of which in related field; OR

Graduation from High School, and ten years of administrative office work experience in, preferably in a government related field.

**Salary:**

\$55,000 - \$65,000 based on experience with an initial six month and one year review.

Adopted: January 21, 2000  
Resolution 1669  
Revised: November 23, 2010

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
KINGSTON, NY**

<b>Job Title:</b> <b>Operations Manager</b>	<b>Work Location:</b> Main office/other locations as needed
<b>Classification:</b> Administration	<b>Hours Per Week:</b> 37.50 Hour work week
<b>Salary:</b> \$65,000/year - \$75,000/year	

**Distinguishing Features of the Position:**

This is a professional position responsible for directing and coordinating the Agency’s field operations and transportation system, and employee safety programs. The incumbent in this position is also responsible for providing oversight and professional guidance to the agency’s operations, and interacting with the Agency Controller, Directors, Attorney, Engineers, consultants, commercial customers, vendors, contracted parties, and the public. All work is carried out with professionalism and in accordance with the established policies, procedures and laws.

Work is performed under the direction of the Agency’s Director of Operations and Compliance with considerable leeway allowed in preparing work schedules, supervising employees, making business decisions, and carrying out work assignments.

This is a non-union, exempt administrative position. The incumbent in this position will receive all employee benefits as established in the Agency’s Personnel Policies.

**Position Responsibilities:** (The incumbent in this position may perform some or all of the following as well as other related activities not described.)

- Oversee the activities of the Agency’s field operations, working closely with and providing advice and guidance to the operations employees (VMF, MRF, Roll-offs, Transfer Stations, and Scale Houses).
- Provide leadership to the Agency in evaluating the needs of the Agency’s Operations, maintains Agency confidentiality, and contributes to the improvement of the Agency’s Operations.
- Responsible for the overall operating and maintenance of balers, conveyor systems, sorting lines, light/medium/heavy equipment, and vehicle fleet.
- Manages, coordinates, and schedules the two Agency permitted Regional Transfer Stations, the Materials Recovery Facility, the Vehicle Maintenance Facility, the Organics Recovery Facility, Buildings and Grounds, two closed landfills, and the contractual obligations of the Agency and its operations.
- Must be available at all times to handle the various needs of the Agency’s operations.

- Must comply with all related laws, rules, regulations, permits, and procedures.
- Oversees NYS DOT medical compliance and drug/alcohol testing protocols.
- Responsible for assuring the completion of daily scale house work and its submission to the Chief Accounting Clerk and Controller.
- Responsible for scheduling and maintaining documentation for all maintenance of Agency buildings and equipment with employees.
- In cooperation with the Agency's dispatcher, is responsible for scheduling, loading and unloading of trucks carrying recyclable materials.
- Monitors compliance with regulations pertaining to Transfer Station permits and operations.
- Manages and reviews related expenditures and budget lines with assistance from the Controller.
- This position requires assisting the Director of Operations and Compliance with developing, implementing, and maintaining all safety policies, procedures and training programs designed to provide a safe working environment. The Agency's mission through strong policies and programs is to reduce the frequency of accidents and injuries to employees, contractors, and customers.
- Provide leadership and coaching to the Agency's field employees in an effort to cultivate a work environment of trust, teamwork, motivation, accountability, and business ownership.
- Ensure that every reasonable effort is made to comply with all oversight regulatory requirements.
- Ensure that employee disputes and safety/performance issues are addressed in a timely and fair manner, and that the appropriate documentation is on file.
- Recognize employees who have good performance records and negative incidents by maintaining appropriate documentation as necessary.
- Ensure that customer complaints/disputes are addressed in a timely and fair manner, and that the appropriate documentation is on file.
- Manage the new employee screening and hiring practices which includes: candidate interviews; background checks; license record checks; pre-employment physicals/drug screenings.
- Perform all other duties and responsibilities as assigned by the Director of Operations and Compliance.

**Special Assignments:**

From time to time on a temporary basis or in an emergency situation may assume some of the responsibilities of other job positions, including but not limited to Scale House Operator and Heavy Equipment Operator.

**Skills Preferred:**

- Ability to work and manage under pressure, assuring good judgement and decisions.
- Ability to interact with all levels of private business and municipal governments.
- Demonstrates skills in the areas of personnel management, planning, scheduling, policy implementation, and professionalism.
- Full working knowledge of NYSDEC, OSHA, and NYS DOT regulations.
- Excellent leadership skills, be people oriented, and have the ability to foster teamwork and motivate others.



- Ability to operate heavy equipment
- Computer skills
- Valid NYS driver's license
- Valid NYS CDL Class A or B operator's license

**Minimum Requirements:**

1. A Bachelor's degree in Environmental Science, Solid Waste Management or related fields; and a minimum five years' experience in managing a solid waste facility, with at least three years' experience in such areas as health and safety compliance, financial management, human resources management, and customer service OR;
2. A High School diploma and 10 years' experience working in solid waste landfills, transfer stations or related facilities, with experience in health and safety compliance, and customer service. Good mechanical knowledge on heavy equipment (i.e. dozers, loaders, excavators, grinders, screeners, bobcat, rolloffs, trailers, balers, conveyors, etc.). Has full working knowledge and understanding in HAZWOPER, OSHA, and NYS DOT regulations (certifications preferred).

**Salary:**

\$65,000 - \$75,000 based on experience with an initial six month and one year review.

Adopted: June 18, 2012  
Motion: 6/18/12

# ULSTER COUNTY RESOURCE RECOVERY AGENCY

## RESOLUTION NO. 2549

### RE: Approving Amendment to the Personnel Policy Manual

**WHEREAS**, The Ulster County Resource Recovery Agency (the “Agency”) is engaged in Solid Waste Management and Recycling in Ulster County, and

**WHEREAS**, the New York State Public Authority requires that all Public Authorities must have a Personnel Manual and the Board of Directors annually reviews same, and

**WHEREAS**, the Agency Board has amended such Personnel Policy on several occasions, the last amendment being August 23, 2021 under resolution number 2544, and

**WHEREAS**, the Agency Board of Directors has proposed changes to the Ulster County Resource Recovery Agency Personnel Policy adopted by the Board of Directors on November 2, 2010, and

**WHEREAS**, the Agency Board desires to amend the Leave Policy as contained in said Personnel Manual as described in attached, Exhibit “A”, and the Health Benefits Policy as contained in said Personnel Manual as attached, Exhibit “B”, and

### NOW, THEREFORE, BE IT

**RESOLVED**, that the Board of Directors of the Ulster County Resource Recovery Agency does hereby approve the changes to the Leave Policy in the Personnel Manual described in Exhibit “A”, and the Health Benefits Policy in the Personnel Manual described in Exhibit “B”, and be it,

**FURTHER RESOLVED**, that the Executive Director and Agency staff are hereby authorized to take all steps necessary to implement this amendment to the Personnel Policy, and be it

**FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Moved by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

Vote: Ayes \_ Nays \_ Absent \_

Date: October 4, 2021

Financial impact \$2,917.00

## EXHIBIT A

Leave Benefits – 3. Vacation – Section 1 (A) (amend as follows):

An employee hired before January 1, 2021 will receive three (3) days in addition to the amounts noted within Section 1, and may take half day and single day vacation days if requested two (2) weeks in advance up to a maximum of eight (8) days per year. Additional single vacation days may be taken at the discretion of the Executive Director. All other earned vacation days must be taken on a weekly basis. Vacation time may be used in shorter increments with approval of the Executive Director.

An employee hired after January 1, 2021 may take half day and single day vacation days if requested two (2) weeks in advance up to a maximum of five (5) days per year. Additional single vacation days may be taken at the discretion of the Executive Director. All other earned vacation days must be taken on a weekly basis. Vacation time may be used in shorter increments with approval of the Executive Director.

Leave Benefits – Personal Leave – Section 1 (add the following):

This section is no longer in effect as of January 1, 2022.

**EXHIBIT B**

Health Benefits – Eligibility – Fourth Paragraph (amend as follows):

Employees hired on or before June 23, 2014 will pay 3% of their yearly health insurance premiums.

Employees hired after June 23, 2014 will pay 10% of their yearly health insurance premiums.