

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
JULY 28, 2022**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on July 28, 2022. This meeting was held in person with a call-in option.

The proceedings were convened at 4:03 PM.

Board members present: Chair Katherine Beinkafner, Vice Chair Tom Kacandes (absent), Treasurer Charles Landi, Member Margot Becker, and Member James Gordon.

Staff present: Counsel/Secretary Kenneth Gilligan (absent), Executive Director/Director of Finance and Administration Tim DeGraff, Director of Operations and Compliance Charlie Whittaker (arrived at 4:06PM), Director of Sustainability Angelina Brandt, Compliance Officer Larry Ricci and Office Manager Melinda France.

Public present: Reporter from the Daily Freeman, William Kemble.

PLEDGE OF ALLEGIANCE

PUBLIC & CHAIR'S COMMENTS

No comments

APPROVAL OF MINUTES

Charles Landi motioned to approve the minutes of the June 23, 2022, Regular Board Meeting. Seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

COMMUNICATIONS AND ANNOUNCEMENTS

- Next Regular Board Meeting is scheduled for August 25, 2022, at 4:00 PM in person

RECYCLING OUTREACH TEAM PROGRAM UPDATE

Angelina Brandt provided the Recycling Outreach Team update. Included in the packet were photos and flyers of various events/programs over the month.

Program updates:

- Theme for the educational messaging for the month was Plastic Free July and all the ways to reduce single use disposable plastics
- New blog and social media posts were about summertime sustainability and tips. Some tips included how to throw an eco-friendly BBQ party and how to recycle or safely dispose of common items used in the summer (fireworks, American flags, bug spray, suntan lotion, etc.)
- Collaborated with local public libraries in the Towns of Gardiner, Rosendale, and the Village of Ellenville. A sample of these programs were included in the board packet.
- Radio and news advertising was on Plastic-Free July.
- Updated print media including translating the Home Composting Guidebook into Spanish and revising the Rethinking Waste multilyer
- In the process of restocking promotional items that are given away to visiting groups, events, or at festivals. Some items include reusable stainless steel water bottles and travel mugs, reusable sandwich

baggies, and promotional items for children like activity books about waste and recycling. Promotional items might be available by the next board meeting.

Katherine Beinkafner asked Angelina what happens to the other 50% that is not being landfilled. Katherine was referring to the flyer “What is Waste” in the Recycling Program Update (3rd page). Angelina explained that Nationwide 13% of the municipal solid waste (MSW) is incinerated through Waste-to-Energy and the remaining percentage Nationwide is recycling and composting rate.

Margot Becker asked Angelina for an update on the grant proposal. Angelina responded that:

- An informational webinar was held on July 25th with respect to the NYS Municipal Food Scrap Recycling Grant.
- All 22 municipalities were invited to the webinar. There were 13 registered attendees representing 8 different towns. (Saugerties, Esopus, Hurley, Gardiner, Marletown, Woodstock, Rosendale, City of Kingston).
- Interested partners may complete a planning form and letter of support by August 31st to be considered for the project.
- The Agency may be a possible site as well
- The Agency doesn’t plan on collecting the totes from the Towns for this program; it will be the responsibility of town.

GENERAL REPORTS

Tim DeGraff presented the June general reports.

MSW REPORT

MSW and C&D tonnage for the month of June was 16,094 tons which was 3,660 tons more than targeted tons. Year-to-date MSW is over the targeted tons by 11.3% over budget. The reason for tonnage being higher than usual is believed to be due to the fact that the burn plants were down.

Sludge tonnage for the year is off by 43 tons from the targeted tons.

Recycling Report

Tim DeGraff stated recycling is staying pretty consistent.

James Gordon advised staff if the Agency reaches the point of permitted tonnage going over and don’t hear from the DEC regarding a permit modification that the Board could prepare a letter and present it to the Ulster County Legislatures and Ulster County Executive to see if they could help expedite the process with DEC.

FINANCIAL MATTERS

Treasurer’s Report

MSW for the month of June was 13,784 tons and C&D was 2,310 tons. No Revenue line items of note. Total revenues were \$2,112,814. Expense line items to note: **Vehicle & Equip. Maint.** line in the amount of \$67,385 which \$16,881 was for repairs to R14 from October accident (this expense was submitted to insurance but needed to book the expense now), \$5,547 was for R12 emissions issue, \$7,315 was for TL9A cylinders/check values, and \$12,932 were stock tires; **CLF Monitoring & Maintenance** line in the amount of \$16,432 of which \$16,234 was

for UCLF road. Total operating expenses \$1,795,875. Net operating revenues and fund balance for the month of June were \$316,939. Year-to-date net deficit of \$847,216.

Charles Landi made a motion to approve the **June Treasurer’s Report** and it was seconded by Margot Becker. 4 in favor, 0 opposed, 1 absent (KACANDES).

MRF Cost Center Analysis

For the month of June, the total sale of recyclables was \$69,758. A load of PET was sold in the amount of \$18,252. Transport/disposal costs for glass (75 tons) was \$4,085. Total transport/disposal cost for June was \$10,713. Net revenue of \$59,045 for the month. Total personnel expenses were \$45,318. Total operating expenses were \$8,006. Total personnel/operating costs were \$53,324. Net profit for the month of June was \$5,721. Year-to-date net income of \$27,871.

ADMINISTRATIVE MATTERS-none

NEW & OLD BUSINESS-none

EXECUTIVE SESSION

James Gordon moved that the Board go into executive session at 4:34 PM to discuss employee history; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

Charles Landi motioned to exit executive session and it was seconded by Margot Becker at 5:34 PM. 4 in favor, 0 opposed, 1 absent (KACANDES).

ADJOURN

Katherine Beinkafner motioned to adjourn the June 23, 2022, Regular Board Meeting at 5:34 PM, seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

August 25, 2022

Motion to approve the above transcribed Minutes of the July 28, 2022, Regular Board Meeting was made by _____ and seconded by _____. ____ favor, ____ opposed, ____ absent.

The minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager. Meetings are recorded and available at www.ucrra.org/about-us/board-of-directors-meetings-minutes/.

Signatures:

Katherine Beinkafner, Chair

Ken Gilligan, Secretary

Melinda France, Office Manager