

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
AUGUST 25, 2022**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on August 25, 2022. This meeting was held in person with a call-in option.

The proceedings were convened at 4:03 PM.

Board members present: Chair Katherine Beinkafner, Vice Chair Tom Kacandes (via phone at 4:30PM & arrived at 4:40PM), Treasurer Charles Landi, Member Margot Becker (arrived at 4:15PM), and Member James Gordon.

Staff present: Counsel/Secretary Kenneth Gilligan, Executive Director/Director of Finance and Administration Tim DeGraff, Director of Operations and Compliance Charlie Whittaker (arrived at 4:05PM), Director of Sustainability Angelina Brandt, Compliance Officer Larry Ricci (arrived at 4:05PM) and Office Manager Melinda France.

Public present: Reporter from the Daily Freeman, William Kemble, Reporter from Mid-Hudson News, Hank Gross (via phone); Ulster County Legislator Manna Jo Greene, and Ulster County Legislator Phil Erner.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (Recording 19:50-22:25)

Manna Jo Greene announced the Zero Waste Implementation Plan (ZWIP) brought on Michael Ewall of Energy Justice Network to complete the document and present the ZWIP to the Recycling Oversight Committee and UCRRA's Board. The Reuse Center contracts are being worked on and will be given to Sustainable Hudson Valley.

CHAIR'S COMMENTS

No comments

APPROVAL OF MINUTES

Charles Landi motioned to approve the minutes of the July 28, 2022, Regular Board Meeting. Seconded by James Gordon. 3 in favor, 0 opposed, 2 absent (KACANDES & BECKER).

James Gordon motioned to approve the minutes of the August 19, 2022, Special Board Meeting. Seconded by Charles Landi. 3 in favor, 0 opposed, 2 absent (KACANDES & BECKER).

COMMUNICATIONS AND ANNOUNCEMENTS

- Special Board Meeting is scheduled for September 8, 2022, at 4:00 PM
- Next Regular Board Meeting is scheduled for September 22, 2022, at 4:00 PM
- Public Hearing regarding the draft Budget of 2023 is scheduled for October 13, 2022, at 4:00 PM

All above meetings will be held in person.

Board decided to not review the reports in detail due to precedent matters on the Agenda.

RECYCLING OUTREACH TEAM PROGRAM UPDATE

Katherine Beinkafner asked Angelina for an update on the grant project. Angelina stated that the project is ongoing, and she is actively coordinating with some of the towns. An update will be provided at the next Board Meeting.

GENERAL REPORTS

Tim DeGraff presented the July general reports.

MSW REPORT

Tim stated year-to-date tonnage is over the targeted tons by 12.5%.

RECYCLING TONNAGE REPORT

Tim pointed out OCC and compared 2021 to 2022. He stated last year the average was 213 tons and this year the average is 180 tons of OCC. He stated this is right on track with pre COVID time.

Tim added that the permit modifications were received for New Paltz and food waste at Ulster. The food waste is now permitted to 5,000 tons per year.

FINANCIAL MATTERS

Treasurer's Report

MSW for the month of July was 11,469 tons and C&D was 2,183 tons. No Revenue line items of note. Total revenues were \$1,814,161. Expense line items to note: **MRF Operations** line in the amount of \$20,083 which \$13,141 was for stocking up on bailing wire; **Transfer Stations** line in the amount of \$24,533 of which \$14,930 was for New Paltz Transfer Station drain repairs per DEC compliance; and **HHW Cleanup Day** line in the amount of \$43,686 for June HHW event. Total operating expenses \$1,572,434. Net operating revenues and fund balance for the month of July were \$241,727. Year-to-date net deficit of \$605,489.

There was a brief discussion regarding the procedures and participation for the Household Hazardous Waste events. Angelina noted that the August 20, 2022 HHW event had:

- 295 scheduled appointments as of close of business Friday, August 19th
- 27 residents cancelled ahead of time
- 10 residents cancelled after close of business on Friday, August 19th
- 7 no-shows did not notify the Agency at all
- 251 residents in total participated

Charles Landi made a motion to approve the **July Treasurer's Report** and it was seconded by James Gordon. 3 in favor, 0 opposed, 2 absent (KACANDES & BECKER).

MRF Cost Center Analysis

For the month of July, the total sale of recyclables was \$70,898. Total transport/disposal cost for July was \$7,502. Net revenue of \$63,396 for the month. Total personnel expenses were \$66,679. Total operating expenses were net loss of \$3,238. Total personnel/operating costs were \$24,538.

NEW & OLD BUSINESS-none**ADMINISTRATIVE MATTERS**

- **Resolution # RE: 2571 Authorization of Draft 2023 Agency Budget**
- **Resolution # RE: 2572 Approving the 2023 Draft Agency Capital Plan**
- **Resolution # RE: 2573 Authorizing and Approving the Draft Fee Schedule for 2023 Tipping Fees and Other Charges**

The Board decided to wait on Tom Kacandes to go over the Resolutions due to clarification and questions regarding an email he sent with respect to the Resolutions. (The recording of the non-Board Meeting discussion while waiting for Tom Kacandes was from 12:00-26:50)

The Board and staff decided to table Resolution #s 2571, 2572 and 2573 for further discussion. A Special Meeting is scheduled for September 8, 2022, at 4:00 PM. Tim DeGraff suggested that it should be called a Budget Workshop Meeting.

Charles Landi made a motion to table **Resolution # RE: 2571 Authorization of Draft 2023 Agency Budget; Resolution # RE: 2572 Approving the 2023 Draft Agency Capital Plan; and Resolution # RE: 2573 Authorizing and Approving the Draft Fee Schedule for 2023 Tipping Fees and Other Charges** for further discussion and it was seconded by James Gordon. 5 in favor, 0 opposed, 0 absent. Tom Kacandes vote was via phone.

EXECUTIVE SESSION

James Gordon moved that the Board go into executive session at 4:38 PM to discuss employee history; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

Tom Kacandes motioned to exit executive session and it was seconded by James Gordon at 5:34 PM. 5 in favor, 0 opposed, 0 absent.

DISCUSSIONAFTER EXECUTIVE SESSION

Charlie Whittaker and Tim DeGraff brought to the Board's attention the cost and repairs that will need to be done to the grinder. Charlie Whittaker stated:

- The grinder is 20 years old
- The grinder is in mint condition
- This repair is due to a mechanical failure
- A couple pins gave away in the engine
- The engine is C16 630 horsepower Cat engine
- Core charge of \$30,000 will not be available due to significant damage to the engine
- Repairs are approximately \$140,000

- If a new grinder was bought the cost would range from \$700,000-\$800,000
- The grinder is very necessary for the compost operation
- Grinding is only done for Towns and Agency
- While the grinder is being repaired there will be no need to rent another grinder
- He believes the grinder is worth fixing and recommends that the grinder be fixed
- Parts should take a few weeks to receive, and the machine should be up and running within a month from receiving parts

Tim added:

- These repairs were not budgeted for
- This was not on the Capital Plan so the Board would need to approve the repairs with a Resolution

The Board agreed to move forward with a resolution to repair the Peterson Grinder for approximately \$140,000. The official resolution will be presented at the September’s Board Meeting.

Charlie Whittaker updated the Board regarding the 2024 Mack Roll-off Truck that was previously approved by the Board (Res. #15866). Update:

- Mack cancelled all roll-off truck pricing that were not ordered on State bid
- This Mack roll-off truck was piggybacked off of Onondaga County’s bid
- Piggyback bid prices increased due to COVID
- Price was approximately \$230,000 and it increased to approximately \$247,000

ADJOURN

James Gordon motioned to adjourn the August 28, 2022, Regular Board Meeting at 6:05 PM, seconded by Margot Becker. 4 in favor, 0 opposed, 1 absent (KACANDES).

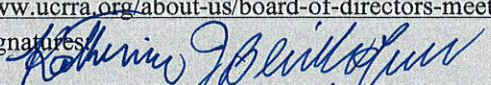
September 22, 2022

Motion to approve the above transcribed Minutes of the August 25, 2022, Regular Board Meeting was made by Charles Landi and seconded by James Gordon. 3 favor, 0 opposed, 2 absent (KACANDES & BECKER).

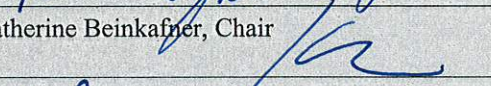
The minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager. Meetings are recorded and available at www.ucrra.org/about-us/board-of-directors-meetings-minutes/.

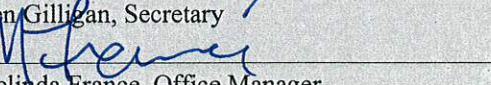
Signatures



 Katherine Beinkafner, Chair



 Ken Gilligan, Secretary



 Melinda France, Office Manager