

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 22, 2022**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on September 22, 2022. This meeting was held in person with a call-in option.

The proceedings were convened at 4:00 PM.

Board members present: Chair Katherine Beinkafner, Treasurer Charles Landi, Member Margot Becker (ARRIVED 4:05PM), and Member James Gordon. Vice Chair Tom Kacandes was absent.

Staff present: Counsel/Secretary Kenneth Gilligan, Executive Director/Director of Finance and Administration Tim DeGraff, Director of Operations and Compliance Charlie Whittaker, Director of Sustainability Angelina Brandt, Compliance Officer Larry Ricci and Office Manager Melinda France.

Public present: No public was present.

PLEDGE OF ALLEGIANCE

CHAIR'S COMMENTS

No comments

COMMUNICATIONS AND ANNOUNCEMENTS

- Public Hearing regarding the draft Budget of 2023 is scheduled for October 13, 2022, at 4:00 PM
- Regular Board Meeting is scheduled for October 27, 2022, at 4:00PM. Board discussed changing the time. Due to the whole Board not being present; Board and staff will discuss further.

All above meetings will be held in person.

APPROVAL OF MINUTES

Charles Landi motioned to approve the minutes of the August 25, 2022, Regular Board Meeting and the minutes of the September 8, 2022, Special Board Meeting/Budget Workshop. Seconded by James Gordon. 3 in favor, 0 opposed, 2 absent (KACANDES & BECKER).

DISCUSSION (Recording 3:04-5:50): The Staff and Board discussed how the Public Hearing works and what could be expected. There was also a discussion regarding the tipping fee.

RECYCLING OUTREACH TEAM PROGRAM UPDATE

Angelina Brandt provided the Recycling Outreach Team update. She passed around a picture of the Phoenicia Farmers Market community food scrap collection program.

Program updates:

- Hosted an outreach booth at the Phoenicia Farmers Market on September 11th

- Distributed recycling and composting information and free reusable items
- The Phoenicia Farmers Market started a community composting initiative, where residents sign up and get a 3-gallon pail, and they can drop off their food scraps at the market for a clean bucket. The collected food scraps are taken to a local farm for composting.
- Guests on the Radio Kingston talk show, The Black Meta, to discuss inexpensive and easy tips for living a low-waste lifestyle. The show will be live September 27th at 2pm.
- A site visit for RBW Studios in Kingston was conducted. RBW is an independent design and lighting manufacturing company. RBW was interested in starting their own onsite composting program. Recommendations are being prepared to send back to RBW.
- RBW was the third site visit done this year. The Recycling Outreach Team hope to do more site visits.
- Preparing for five special classes in the month of October (Flyer passed around)
- Working on updating the resource pages on the website, which include the Recyclopedia, Business, School, Landlord, and Home Composting pages.

Katherine Beinkafner discussed the Clintondale Chicken BBQ using compostable items and the problems that arose. **(Recording 9:51-13:20)**

GENERAL REPORTS

Tim DeGraff presented the August general reports.

MSW REPORT

Tim DeGraff stated MSW tons are 14.5% over targeted tons.

RECYCLING TONNAGE REPORT

Tim DeGraff pointed out food waste on the report. Food waste is up 16% from the prior year. Tim believes Food Waste is up due to Organix (food scrap hauler) bringing in more food scraps.

Other recycling tonnage is consistent to the prior year.

Charlie Whittaker pointed out that it was “good” that the permit modification was received. The Agency would not have been able to accept any more food scraps for the remaining year if the modification wasn’t received. As of August, Food Waste was at 2,658 tons. The permit modifications went from 2,500 tons to 5,000 tons.

Board and Staff discussed the Food Waste Law.

FINANCIAL MATTERS

Treasurer’s Report

MSW for the month of August was 13,182 tons and C&D was 3,225 tons. No Revenue line items of note. Total revenues were \$2,090,496. No Expense line items to note. Total operating expenses

\$1,655,625. Net operating revenues and fund balance for the month of August were \$434,871. Year-to-date net deficit of \$170,618.

Charles Landi made a motion to approve the **August Treasurer's Report** and it was seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

MRF Cost Center Analysis

For the month of August, the total sale of recyclables was \$50,985. Total transport/disposal cost for August was \$9,312. Net revenue of \$41,673 for the month. Total personnel expenses were \$52,582. Total operating expenses were net loss of \$12,241. Total personnel/operating costs were \$64,823. Net loss of \$23,250. Year-to-date net income of \$1,484.

Tim added the markets are trending down as shown on the Recycling Market Trend Report.

OLD BUSINESS

Tim DeGraff followed up to the question that was asked at the last Board meeting regarding the contingency accounts. He read from Section 2.08 Use of Moneys in the Monitoring and Contingency Funds. He stated, "that any balance remaining in the Monitoring and Contingency Funds, shall without further authorization be paid to the Agency which may apply said balance for any appropriate purpose." The Agency no longer is responsible for the Lloyd Landfill. The Agency will need to keep responsibility to the Ulster Landfill. As of the end of March 1, 2025, the responsibility and liability of the New Paltz Landfill will revert back to the Town of New Paltz.

Staff and Board had a discussion regarding the new Executive Director, the compost program and the compost policy.

EXECUTIVE SESSION

James Gordon moved that the Board go into executive session at 4:53 PM to discuss litigation; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

Charles Landi motioned to exit executive session and it was seconded by James Gordon at 5:05 PM. 4 in favor, 0 opposed, 1 absent (KACANDES).

ADJOURN

Charles Landi motioned to adjourn the September 22, 2022, Regular Board Meeting, seconded by Margot Becker. 4 in favor, 0 opposed, 1 absent (KACANDES).

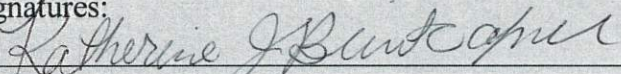
October 27, 2022

Motion to approve the above transcribed Minutes of the September 22, 2022, Regular Board Meeting was made by Charles Landi and seconded by James Gordon. 4 favor, 0 opposed, 1 absent (KACANDES).

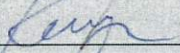
The minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager. Meetings are recorded and available at www.ucrra.org/about-us/board-of-directors-meetings-minutes/.

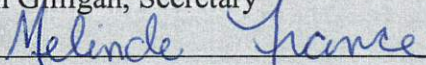
Signatures:



Katherine Beinkafner, Chair



Ken Gilligan, Secretary



Melinda France, Office Manager