

**ULSTER COUNTY RESOURCE RECOVERY AGENCY  
MINUTES OF THE REGULAR BOARD MEETING  
OCTOBER 27, 2022**

The Ulster County Resource Recovery Agency held a Regular Board Meeting on October 27, 2022. This meeting was held in person with a call-in option.

The proceedings were convened at 2:05 PM.

**Board members present:** Chair Katherine Beinkafner, Treasurer Charles Landi, Member James Gordon and Member Margot Becker. Vice Chair Tom Kacandes was absent.

**Staff present:** Counsel/Secretary Kenneth Gilligan, Executive Director Greg Ollivier, Director of Finance and Administration Tim DeGraff, Director of Sustainability Angelina Brandt, Compliance Officer Larry Ricci and Office Manager Melinda France. Director of Operations and Compliance Charlie Whittaker was excused.

**Public present:** Ulster County Legislator Manna Jo Greene (arrived at 2:11PM) and Reporter Bill Kemble from the Daily Freeman (arrived at 3:52PM).

**PLEDGE OF ALLEGIANCE**

**CHAIR'S COMMENTS/PUBLIC COMMENTS**

No comments made.

**APPROVAL OF MINUTES**

Charles Landi motioned to approve the minutes of the September 22, 2022, Regular Board Meeting and seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

Charles Landi motioned to approve the minutes of the October 13, 2022, Public Hearing and seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

**COMMUNICATIONS AND ANNOUNCEMENTS**

Due to the holidays coming up, James Gordon made a motion that the next Regular Board Meetings will be held on November 17, 2022, and December 15, 2022; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

- Governance Committee Meeting is scheduled for November 17, 2022, at 2PM
- Regular Board Meeting is scheduled for November 17, 2022, at 4PM
- Regular Board Meeting is scheduled for December 15, 2022, at 4PM

**All above meetings will be held in person.**

**RECYCLING OUTREACH TEAM PROGRAM UPDATE**

Angelina Brandt provided the Recycling Outreach Team update. Angelina introduced Tanesia White, Recycling Educator to the Board.

## Program updates:

- Fall classes were conducted which included
  - Intro to Home Composting in partnership with Town of Rosendale Library
  - Home Composting Demonstration Day at UCRRA
  - Bokashi Composting Class at UCRRA
  - Open House Day at UCRRA which included a tour of UCRRA
- Fall classes reached about 51 adults, and 11 youth
- Direct community engagement was 10.25 hours-photos were included in the board packet
- Call volume for the month was 17 hours on recycling hotline
- Last household hazardous waste event was held on October 23<sup>rd</sup>
  - 277 residents were served
  - Everyone on the waiting list was served
  - 997 residents in total for the year were served at the HHW events
- Municipal Waste Reduction Recycling and Coordination Grant “MWRR” (Education grant) was filed
  - Requesting \$110,000 to support education, department staffing and promotional material

Staff and Board Members had a brief discussion regarding the Food Waste Grant.

- Angelina stated a proposal should be submitted by the end of the year.
- Angelina and Greg are working together on outreach with the Towns
- Town of Hurley and Town of Marbletown are interested in the program
- Questions and concerns regarding participation with the grant were:
  - If there will be need to hire new employees
  - Pest concerns
  - How frequently deliveries would need to be done

## **GENERAL REPORTS**

Tim DeGraff presented the September general reports.

### **MSW REPORT**

For the month of September, MSW/C&D was 2,456 tons over target tons and sludge was 28 tons less than targeted tons. Year-to-date 15.2% over budget. Should come in 153,000-154,000 tons of MSW by year’s end and that would equate to 12% over budget.

**RECYCLING TONNAGE REPORT**-no comments or points were made.

## **FINANCIAL MATTERS**

### **Treasurer’s Report**

MSW for the month of September was 11,568 tons and C&D was 3,378 tons. No Revenue line items of note. Total revenues were \$1,885,391. Expense line items to note: **Personnel** in the amount of \$368,137 due to 3 payrolls for the month; **Administrative Expense** in the amount of \$45,547 of which \$8,901

was a deposit for a new server; **Composting Operations** in the amount of \$20,591 of which \$15,765 was for grinder wear/tear parts; and **HHW (household hazardous waste) Cleanup** in the amount of \$28,098 for the August HHW event. Total operating expenses \$1,744,956. Net operating revenues was \$140,435. **Capital Outlay** in the amount of \$36,569 for grinder major repairs. Fund balance for the month of September was \$103,866. Year-to-date net deficit of \$66,752.

Charles Landi made a motion to approve the **September Treasurer's Report** and it was seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

### MRF Cost Center Analysis

For the month of September, the total sale of recyclables was \$22,426. Total transport/disposal cost for September was \$7,518. Net revenue of \$14,908 for the month. Total personnel expenses were \$64,624. Total operating expenses were a net loss of \$8,696. Total personnel/operating costs were \$73,320. Net loss of \$58,412. Year-to-date net loss of \$56,928.

### ADMINISTRATIVE MATTERS

- Resolution # 2576 Re: Approving 2023 Final Agency Budget

James Gordon motioned to approve **Resolution #2576 RE: Approving 2023 Final Agency Budget**; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

- Resolution # 2577 Re: Approving 2023 Final Agency Capital Plan

Charles Landi motioned to approve **Resolution #2577 RE: Approving 2023 Final Agency Capital Plan**; seconded by Margot Becker. 4 in favor, 0 opposed, 1 absent (KACANDES).

- Resolution # 2578 Re: Approving the Fee Schedule for 2023 Tipping Fees and Other Charges

James Gordon motioned to approve **Resolution #2578 RE: Approving the Fee Schedule for 2023 Tipping Fees and Other Charges**; seconded by Charles Landi. 4 in favor, 0 opposed, 1 absent (KACANDES).

### OLD BUSINESS-none

### NEW BUSINESS

- Presentation by WastAway (recording 42:15-1:47:45)
  - Charles Moseley, a representative of WastAway, provided an overview of WastAway to the Board and Staff.
- WastAway
  - Been in business since 1959
  - Based in Tennessee
  - Has over 5,500 customers worldwide
  - Make 55% of their equipment
  - Joint venture with US Corp of Engineers
  - They make a sterile, package free product, which has been used as a potting soil replacement
  - The process accepts:
    - Unsorted household garage, self-haul waste and residential black bin waste

- Commercial food waste, contaminated compostable items, and overs from composting operations
    - MRF residuals-recycling with no market
  - No emissions, liquid discharge, or odor
  - Outputs
    - Renewable Natural Gas (RNG)
    - Recycled Metals
    - Sorted Plastics (PET Markets)
    - Evaporated water
    - Glass & inerts
    - Soil Amendment
  - The process diverts approximately 85-95% waste from going to the landfill
  - The MSW is grinded, shredded, separated, sorted in a patented piece of equipment called the Hydrolizer, then goes into the digester which converts it to renewal natural gas and the remaining product is screened and used for compost
  - This is a \$60,000,000 project
  - WastAway would own and operator the plant and cover all the costs
- Mr. Moseley’s presentation and slides presented are posted to the website at <http://ucrra.org/wp-content/uploads/2022/10/Oct.-27-Regular-Board-Meeting-20221027-1847-1.mp4>.

**ADJOURN**

Charles Landi motioned to adjourn the October 27, 2022, Regular Board Meeting at 4:02PM, seconded by James Gordon. 4 in favor, 0 opposed, 1 absent (KACANDES).

October 27, 2022

Motion to approve the above transcribed Minutes of the October 27, 2022, Regular Board Meeting was made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ favor, \_\_\_\_ opposed, \_\_\_\_ absent.

The minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager. Meetings are recorded and available at [www.ucrra.org/about-us/board-of-directors-meetings-minutes/](http://www.ucrra.org/about-us/board-of-directors-meetings-minutes/).

Signatures:

\_\_\_\_\_  
Katherine Beinkafner, Chair

\_\_\_\_\_  
Ken Gilligan, Secretary

\_\_\_\_\_  
Melinda France, Office Manager