

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
AUDIT COMMITTEE MEETING MINUTES
NOVEMBER 1, 2023, 6:00PM TO 6:15PM**

This Meeting was held at the UCRRA Headquarters, and it was recorded

ROLL CALL

Board Members

Regis Obijiski, Present
Andrew Ghiorse, Present
Donna Egan, Present by Phone

Agency Staff

Timothy DeGraff, Present

Pledge of Allegiance was Conducted

Public Comment

No members from the public attended.

Approval of the Minutes of the Previous Meeting

Minutes of March 23, 2023 were reviewed by the Audit Committee and approved.

Administrative Matters

Tim DeGraff emailed to all Board Members complete proposals from three potential auditors. Tim reviewed with the Audit Committee Members the specifics in each proposal. Proposals were solicited because UCRRA's current financial auditing firm informed the Agency that they could not continue their services for the 2023 financial statements due to a workforce shortage.

Each of the three firms that submitted their three-year engagement proposals seemed capable of performing an independent audit according to the Members of the Audit Committee and to Tim DeGraff.

Since there was no requirement to take a vote, each of the three Audit Committee Members and Tim DeGraff reached a consensus to recommend EFPR for the following reasons:

- EFPR had the lowest bid: \$26,000 for the general fee.
- BST's bid was \$30,000.
- RBT's bid was \$34,000.
- EFPR had the broadest experience of the three, currently auditing 46 other Authorities and 350 government-type agencies.
- All three companies interact with their clients electronically, eliminating a need to travel and be bogged down in "paper compliance."
- EFPR was highly recommended by Town of Ulster Supervisor, James Quigley. The town has been using EFPR for several years because their pricing is very competitive, and the work is timely and accurate.
- One of EFPR's current partners has direct experience with auditing the Agency while with Toski and Co., the Agency's previous audit firm.

ADJOURN

Motion to adjourn the November 1, 2023, Audit Committee Meeting was made by Andrew Ghiorse and seconded by Regis Obijiski.

Vote: Ayes: 2 (Donna Egan was unable to vote by virtue of participating remotely)
Nays: 0

Time: 6:15PM

March 21, 2024

Motion to approve the above transcribed Minutes of the November 1, 2023 Audit Committee Meeting was made by Andrew Ghiorse, and seconded by Regis Obijiski. 0 in favor, 0 opposed, 1 absent (EGAN)

The Minutes were approved by the Board

Transcribed by: Melinda France, Office Manager. Meetings are recorded and available at www.ucrra.org/about-us/board-of-directors-meetings-minutes/

Signatures:



Regis Obijiski, Chair



Ken Gilligan, Secretary