

ULSTER COUNTY RESOURCE RECOVERY AGENCY

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2024 UCRRA TOUR SAFETY BRIEFING

On behalf of UCRRA, we look forward to hosting your visit to our recycling or composting facilities! The purpose of this Safety Briefing is to foster a culture of safety awareness. Please contact Angelina Brandt [APEO@UCRRA.ORG] with any concerns or questions about this Safety Briefing.

Accessibility: This is an outdoor walking tour where visitors will be walking moderate distances on pavement/concrete surfaces or sometimes grassy, muddy areas. **Closed-toe shoes such as boots or sneakers are required. Sandals or open-toe shoes are expressly not allowed.** Please be aware of weather conditions during your visit. Accessible parking and bathrooms are available at the Main Office.

- Educational tours are guided by Authorized Staff.
- During your visit, the facilities will be fully operational. You may experience heavy truck traffic and active use of heavy machinery in your surroundings. For this reason, tour groups should meet staff in the parking lot of the *Main Office* at 999 Flatbush Road (Kingston), follow all safety instructions, and visitors must be escorted.
- When it comes to safety, your primary tools are visibility, awareness of your surroundings, and practicing an attitude of “see and be seen” around workers or equipment. High visibility vests and hard hats will be provided and will be cleaned after each use. Hard hats must be worn at all times.
- Visitors should never wander from the tour group, walk beyond defined paths, run around the site, or leave the tour without Agency staff.

- Visitors should never touch any recyclables (either loose or baled) or Agency equipment. Visitors are, however, encouraged to touch and feel the finished compost made by UCRRA if touring the compost operation.
- Please leave personal belongings (book bags, purses, etc.) in your vehicle. Do not bring bulky coats or personal items on the tour. We recommend bringing a reusable water bottle during summer visits.
- **We emphasize that closed-toe shoes/boots are required. Sandals, flip flops, etc. are not allowed under any circumstances.**
- You may experience dusty conditions. For this reason, we encourage visitors who are sensitive to dust to consider wearing a face mask.
- Photography is allowed in most circumstances, if approved by Agency staff. Please adhere to guidance provided by staff. We encourage visitors to share their photos by emailing APEO@UCRRA.ORG or by tagging @UCRRA on social media.
- Always drive slowly (5-10mph) while on site. Follow closely behind Agency escort vehicles when driving on the grounds, if applicable.

Thank you for helping us foster a culture of safety for everyone in your group, especially any vulnerable guests or children. We successfully host dozens of tours each year and on behalf of all of our staff and Board of Directors, we are proud to share the important mission of the Ulster County Resource Recovery Agency. We hope this Safety Briefing is helpful so you know what to expect during your visit. Thank you for your attention.



We strive to offer equal program opportunities. Educational resources in Spanish are available by request. If you require any special accommodations or have questions about this program, please contact Angelina Brandt, Director of Sustainability, at APEO@UCRRA.ORG or 845-336-0600

