

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
SPECIAL BOARD MEETING MINUTES**

This meeting commenced at 7:41 PM on November 21, 2024, at the Agency’s Main Office located at 999 Flatbush Road, Kingston, NY.

ROLL CALL

Board Members

James Gordon	<u> x </u>
Andrew Ghiorse	<u> x </u>
Donna Egan	<u> x </u>
David Gilmour	<u> x </u>

Agency Staff

Marc Rider	<u> x </u>
Timothy DeGraff	<u>Excused</u>
Angelina Brandt	<u>Excused</u>
Timothy Weidemann	<u> x </u>

APPROVAL OF AGENDA- no comments or changes were made to the Agenda.

OLD (UNFINISHED) BUSINESS (Recording 1:22:56-2:23:54)

- **2025-2029 Capital Project Plan**

The Board and staff discussed the 2025-2029 Capital Project Plan.

The Board provided feedback regarding the 2025-2029 Capital Project Plan. Marc Rider, Executive Director asked the Board to inform the staff on what projects they felt needed to be prioritized.

Prior to this meeting, at the Zero Waste Committee Meeting, the committee discussed Project #s 25-01; 25-02; 25-03; and 25-06.

The Board and staff discussed the following projects from the 2025-2029 Capital Project Plan:

- Project #25-04: Admin Building Weatherization Upgrade
 - Board asked staff to request more proposals and to move forward with the HVAC units due to the end of the life of the units
- Project #25-08: Greenhouse Gas Emission Study
 - The purpose for the study
- Project #25-05: Countywide Sanitary Landfill
 - RFP will go out for an engineering firm
 - This would be a phase project
 - Phase 1-Further studies, including geological testing, traffic, noise, etc.
 - Phase 2-Design
 - Phase 3-Assistance with permitting
 - Phase 4-Construction
 - The Board believed Project #25-05 studies are high priority
- Project #25-07: Alternative Tech Research Park

- Possibly using the 90 available acres for alternative technologies
- Project #25-09: New on-site MRDC at UTS

Donna Egan stated she believed the Agency should update the MRF and have a collection building for hazardous waste and this should be added to the Capital Plan. Marc Rider, Executive Director stated he would look at it. He believes the MRF works for the amount of recycling the Agency receives (6000 tons/year).

The Strategic Plan Alignment section in the plan is aligned with the goals in the Solid Waste Management Plan.

The Board was pleased with the work done with preparing the Capital Project Plan.

The Board and staff further discussed preparing vehicle schedules and an asset management program.

James Gordon, Chair asked the Board to provide their top projects that they consider priorities.

Priorities by each board member:

	Project #25-01	Project #25-02	Project #25-03	Project #25-04	Project #25-05	Project #25-06	Project #25-07	Project #25-08	Project #25-09
Project Name	Mattress Recycling	Secondary Diversion Bldg.	RIC	Admin. Bldg.	Countywide Sanitary Landfill	Compost Expansion	Alternative Tech Research	GHG Emission Study	New On-site MRDC
Donna Egan	X		X		X	X			X
Andrew Ghiorse		X	Believed should be the last	X	X	X	X		
David Gilmour			X		X	X			
James Gordon	X		X	X (HVAC should be updated)	X	X			
Highlighted boxes were the first Project that each Board Member mentioned first.									

Marc Rider, Executive Director stated he will tweak the Plan and bring the plan back to the Board with a Resolution.

ADJOURN

James Gordon made a motion to adjourn the November 21, 2024, Special Board Meeting at 8:45 PM was made by Donna Egan and seconded by Andrew Ghiorse. 4 in favor, 0 opposed and 0 absent.

December 19, 2024

Motion to approve the above modified transcribed Minutes of the November 21, 2024, Special Meeting was made by Donna Egan and seconded by Andrew Ghriose. 5 in favor, 0 opposed, 0 absent.

The minutes were modified to add an "X" to the chart on page 2 under the category "Project #25-03 RIC" next to David Gilmour's name.

The minutes as modified above were approved by the Board.

Transcribed by: Melinda France, Office Manager.

Signatures:

James Gordon, Chair