

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
AUDIT COMMITTEE MEETING MINUTES
MARCH 21, 2024**

The Ulster County Resource Recovery Agency held an Audit Committee Meeting on March 21, 2024.

The proceedings were convened at 5:00 PM. The Audit Committee Meeting was held at the Agency's Main Office, 999 Flatbush Road, Kingston, New York.

Committee members present: Chair Regis Obijiski, and Committee Member Andrew Ghiorse. Committee Member Donna Egan was absent.

Staff present: Executive Director Marc Rider, and Director of Finance and Administration Timothy DeGraff.

From the public: A presentation was provided virtually by Thomas Smith, CPA from EFPR. No public was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Andrew Ghiorse motioned to approve the Minutes of November 1, 2023, Audit Committee Meeting, and it was seconded by Regis Obijiski. 2 in favor, 0 opposed, 1 absent (EGAN).

PRESENTATION BY EFPR GROUP

Thomas Smith presented a PowerPoint presentation regarding the 2023 Financial Statements.

The PowerPoint presentation included the following:

- Summary of the engagement Team
- Timing of the procedures
 - On-site on February 12th
 - Draft went out on March 15th
 - Met with Board today
- Audit results-expected to issue clean and unmodified opinions
- All the records were freely available
- He stated Tim and Tim's team "do an awesome job" and were "great to work with"
- Tests disclosed no instances of noncompliance or material weaknesses should be aware of and didn't come across other matters that are required to be reported-provided a clean opinion

***Some of the information below was taken directly from the PowerPoint Presentation (numbers, etc.).**

- Total assets decreased \$911,806 to a balance of \$22,139,034, mainly as a result of the pension assets becoming a liability in the current year.
- Deferred outflows of resources decreased \$179,536 to a balance of \$1,096,129, mainly as a result of a change in the actuarial assumptions related to the pension system.
- Total liabilities increased \$999,980 to a balance of \$7,101,942, mainly due to the increase in the net pension liability.

- Deferred inflows of resources decreased \$1,970,460 to a balance of \$126,612, mainly due to changes in the actuarial assumptions related to the pension system.
- Budgeted amount was almost breakeven and Tim should be proud
- Net position decreased \$120,862 to a balance of \$16,006,609. The change in each classification was seen in detail as follows:
 - Net investment in capital assets increased \$103,356 to a balance of \$9,074,960 due to current year capital asset additions.
 - Net position restricted for debt repayment increased \$469,792 to a balance of \$3,646,875 mainly due to deposits made and interest on debt reserve accounts.
 - Net position restricted for landfill post closure increased \$27,092 to a balance of \$608,771 mainly due to deposits made and interest earned on reserve accounts.
 - Unrestricted net position decreased \$721,102 to a balance of \$2,676,003 due to expenses exceeding revenue.
- Operating revenue decreased \$822,094 to a balance of \$18,994,045, mainly due to a decrease in tonnage compared to the prior year.
- Nonoperating revenue increased \$345,772 to a balance of \$710,633 due to a municipal waste reduction and recycling grant received in the current year and an increase in interest revenue.
- Operating expenses were consistent with the prior year with a slight decrease of \$26,933 to a balance of \$18,640,853. Stated it was a good job budgeting.
- Nonoperating expenses increased \$67,494 to a balance of \$1,184,687 due to interest expense on the 2002 capital appreciation bonds.
- Reporting to the Board, required communications:
 - Significant accounting practices are described in note 2 to the financial statements.
 - Accounting estimates were reasonable and supported.
 - The financial statement disclosures are neutral, consistent and clear.
 - We had no difficulties in performing the audit or disagreements with management over any accounting, reporting or auditing matter.
 - No disagreements with management
- Opened it up to the Board for questions regarding the statements or audit process
 - Board had no questions
- Tim stated that EFPR was great to work with and it was the best audit he had ever had
 - Tim stated one minor change needed to be done on the Org Chart-needed to add Director of Finance and Administration and Director of Sustainability titles

ADJOURN

Andrew Ghiorse motioned to adjourn the March 21, 2024, Audit Committee Meeting at 5:12 PM and it was seconded by Regis Obijiski. 2 in favor, 0 opposed, 1 absent (EGAN).

March 24, 2025

Motion to approve the above transcribed Minutes of March 21, 2024, Audit Committee Meeting was made by _____ and seconded by _____. __ in favor, __ opposed, __ absent.

The minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager.

Signatures:

David Gilmour, Chair

DRAFT