

**ULSTER COUNTY RESOURCE RECOVERY AGENCY
REGULAR BOARD MEETING MINUTES
APRIL 10, 2025**

Meeting began at 6:15 PM and ended at 8:32 PM

This meeting was held at the UCRRA's Main Office, 999 Flatbush Road, Kingston, NY.

ROLL CALL

Board Members

James Gordon	<u>X</u>
Donna Egan	<u>X</u>
David Gilmour	<u>ABSENT</u>
Andrew Ghiorse	<u>X</u>
Erica Brown	<u>X</u>

Agency Staff

Marc Rider	<u>X</u>
Timothy DeGraff	<u>X</u>
Angelina Brandt	<u>X</u>
Tim Weidemann	<u>X</u>

Agency Counsel, Teno West, Esq. from West Group Law was present.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Bill Kemble, Reporter of the Daily Freeman, was present. He asked the board to clarify the wording regarding executive session.

APPROVAL OF AGENDA (Recording 1:05-2:27)

Donna Egan requested an update regarding permit status, landfill consulting and the MRDC meetings to be added to the Executive Director's update.

Erica Brown made a motion to approve the agenda, and it was seconded by Donna Egan. 4 in favor, 0 opposed and 1 absent (GILMOUR).

APPROVAL OF MINUTES

- Minutes of March 13, 2025, Regular Board Meeting

Andrew Ghiorse made a motion to approve March 13, 2025, Regular Board Meeting minutes and it was seconded by Erica Brown. 4 in favor, 0 opposed and 1 absent (GILMOUR).

COMMUNICATIONS & ANNOUNCEMENTS

Next Scheduled Meetings:

- Zero Waste Committee Meeting scheduled for May 8, 2025, at 5:15 PM

- Regular Board Meeting is scheduled for May 8, 2025, at 6:15 PM

GENERAL REPORTS

- **Committees and official meeting reports by Board Members-NONE**
- **Recycling Program Update-Angelina Brandt, Director of Sustainability** (Recording 4:30-10:54)

Angelina provided the following updates:

- March was a busy month
 - Prepared for seasonal programs which started Saturday, April 5th (Ewaste, HHW & Bagged Compost)
 - On March 3rd, welcomed the new Recycling Educator Eva Barnett
 - Responded to 354 phone calls on the Recycling Hotline
 - Completed 4 events in partnership with Unitarian Universalist Society, New Paltz Community Center, and Edson Elementary School
 - Reached approximately 14 children and 38 adults
 - 7 hours of programming
 - Spring Advertising campaign
 - Compost Bin & Rain Barrel Sale-runs until mid-May
 - Think Spring Newsletter was sent to 5,252 recipients
 - Youtube Pre-roll campaign wrapped up on March 15th
 - Received 8 requests for media kits
 - Gardiner MRDC
 - Marbletown MRDC
 - Shandaken MRDC
 - StonyRun Apartments
 - Various other community partners
 - Completed an update to one of the resource lists available on the website, *Find a Reuse Organization List*. There were 75 new locations added. Angelina provided a demonstration of how to find the *Find a Reuse Organization List* on the website.

- **MSW Tonnage Report, Recycling Report, MRF Cost Center Analysis and the Treasurer's Report-Tim DeGraff, Director of Finance and Administration** (Recording 10:58-19:50)

MSW Tonnage Report (Recording 10:58-13:45)

JANUARY

TARGET TONS	TONNAGE IN	VARIANCE
MSW-7,873 tons	MSW-8,068 tons	MSW-195 tons more than targeted tons
C&D-2,624 tons	C&D-1,898 tons	C&D- short 726 tons

FEBRUARY

TARGET TONS	TONNAGE IN	VARIANCE
MSW-6,865 tons	MSW-6,753 tons	MSW-short 112 tons
C&D-2,288 tons	C&D-1,669 tons	C&D- short 619 tons

Year-to-date: MSW targeted tons were off by 1,262 tons which is about 6.4%. Tim DeGraff explained that the colder months are usually slower.

Recycling Tonnage Report (Recording 13:46-14:31)

Tim DeGraff stated that recycling volumes correlate with Town MSW, which was down.

MRF Cost Center Analysis-February (Recording 14:35-15:45)

- Total Sale of Recyclables was \$29,477
- Total Recycling cost was \$7,696 (glass recycling \$2,049)
- Net Revenue of \$21,781
- Total Personnel/Operating Expenses \$53,028
- Net loss of \$31,247 for the month
- Net loss per ton for the year was \$51.08. Tim stated that \$51.08 is what the Agency would have had to charge (Jan./Feb.) to break even.

Treasurer's Report (Recording 15:47-19:50)

- Total Revenues were \$1,333,912
- Total Operating Expenses were \$1,419,568
- Two-line items to note:
 - Tipping fees and disposal costs
 - Tim stated tipping fees went due to disposal costs going up
 - Personnel in the amount of \$322,967
 - Tim stated payroll will be comparative to the prior year after March (3 payrolls in March of 2024)
- The year-to-date deficit is \$69,595
- Net Operating Revenues are at a deficit of \$85,656 for February

Brief discussion regarding the tariffs on how it would affect the Agency, if at all.

Erica Brown made a motion to accept February's Treasurer Report and Donna Egan seconded it. 4 in favor, 0 opposed, and 1 absent (GILMOUR).

Executive Director Update-Marc Rider, Executive Director (Recording 19:55-38:16)

Marc stated the following:

ePOWER/RIC:

- There is a resolution this month to approve a proposal for consulting services for the RIC by Sustainable Hudson Valley and Circular Economy for \$25,000

- Negotiations continue regarding the property located on 1151 and 1155
- Working on looking at a backup plan and to identify other sites

County Contract:

- Progressing well
- Resolution deadline for the County Legislature for May would be April 23rd
- Anticipating a draft contract will be agreed upon by that time
- County Attorney needs to get advice from the County Executive
- Sticking point is the bonding cap
- Haven't had a net service fee in 13 years and the Agency is not requesting it stays in the contract
- The conversations are if the Agency is not requesting a net service fee why is there a bonding cap
- Board, counsel and staff discussed bonding, and net service fee
- Board asked if they could review the contract prior to signing-Marc stated he would provide a copy and if they had questions to contact him
- The contract would be for 5 to 10 years
- Teno West, Esq. asked Marc what the purpose of the contract is if the net service fee and cap are removed
- Marc stated that a contract is not necessarily needed but lays out the expectations of the Agency being the planning unit and the County wants to have a contract

Permit Modifications:

- Enhanced Public Participation meeting has been scheduled for May 1, 2025, at 6:00 PM
- Permit Modifications are in front of the DEC
- This is to modify the compost operations from 5000 tons to 7500 tons and for mattress recycling
- PP meeting will be lived streamed and in person at the Agency's office
- It has been advertised
- Notice was sent to all neighbors and local government and elected officials
- Marc discussed the process

Staffing:

- Positions currently open:
 - Two Class A driver positions
 - One MRF Laborer

Meetings:

- Attended the Sustainable Hudson Valley Climate Solution Summit on March 28th
 - Approximately 140 attendees
 - Tim Weidemann was part of a panel to discuss the RePOWER project and circular economy
 - Roundtable with County Executive Metzger and others and there were breakout sessions
- MRDC Meetings
 - Cancelled due to Marc having COVID
 - 9 individuals from 5 towns planned on attending
 - Marc stated he might have it in the contract (expires at the end of this year) that their attendance is required at these meetings
 - Possibly will reschedule in June

Consulting:

- Received one proposal and rejected it
- Going out with an RFP for alternative technologies
- The RFP will go out on April 11th and will be out for 6 weeks

- In two weeks, he will send out the landfill engineering service request with a few changes that were made
- Reaching out to neighboring counties to see if there are any interest in working together

RESOLUTIONS AND BOARD NOTIFICATIONS

- **Resolution #2647 Re: Authorizing and Approving the Purchase of a 2025 Pinnacle 64T Tractor** (Recording 38:25-46:45)

Tim DeGraff provided a Fleet Analysis report to the Board. He explained the Analysis with regards to the tractor and roll-off trucks. The Board and staff discussed the resolution and the Fleet Analysis. The following was discussed:

- The tractor was approved in the Capital Plan provided with the 2025 Budget
- The equipment that is related to recycling will be paid with the NYSERDA funding and what is left, 50% will be applied through the MWRR grant; it takes approximately 3 years to receive payment
- The tractor is not being traded
- EV trucks
- A total of 3 roll-off trucks will be purchased this year
- What equipment is being used for

Donna Egan modified **Resolution #2647 Re: Authorizing and Approving the Purchase of a 2025 Pinnacle 64T Tractor** to add the date of the quote (April 1, 2025) in the third "WHEREAS" paragraph after "...see attached quote" and it was seconded by Andrew Ghiorse. 4 in favor, 0 opposed and 1 absent (GILMOUR).

The Board approved Resolution #2647 as amended. 4 in favor, 0 opposed and 1 absent (GILMOUR).

- **Resolution #2648 Re: Authorizing and Approving the Purchase of a 2025 Mack Granite GR64F Roll Off** (Recording 45:47-49:44)

Donna Egan made a motion to discuss **Resolution #2648 Re: Authorizing and Approving the Purchase of a 2025 Mack Granite GR64F Roll Off** and it was seconded by Andrew Ghiorse. Andrew Ghiorse made a motion to modify the resolution to include the date of the quote. This was added in the third "WHEREAS" paragraph after "...13057,". 4 in favor, 0 opposed and 1 absent (GILMOUR).

The Board approved Resolution #2648 as amended. 4 in favor, 0 opposed and 1 absent (GILMOUR).

- **Resolution #2649 Re: Authorizing a Contract between Sustainable Hudson Valley and UCRRA** (Recording 49:50-55:36)

Marc Rider explained the resolution and discussed the contract between Sustainable Hudson Valley and UCRRA.

Donna Egan made the motion to discuss **Resolution #2649 Re: Authorizing a Contract between sustainable Hudson Valley and UCRRA** and it was seconded by Erica Brown.

After discussion the Board voted to approve Resolution #2649. 4 in favor, 0 opposed and 1 absent (GILMOUR).

OLD BUSINESS

The Board and Marc discussed Flow Control haulers and violations. Marc stated haulers, who have violated the law, have been brought in and/or advised of their violations. He stated they are provided with time to correct the issues. If the issues are not fixed, he stated he will reject their flow control application. No one has been brought in front of a hearing officer as of yet. He stated he is waiting to hire an in-house counsel. If the hauler doesn't fix the violation then Marc stated he will put out a press release stating "if you are using this hauling company you will need to find someone else". Robert Friedlander, Recycling Compliance Officer, documents violations including taking pictures. The Board asked Robert to be present at the next board meeting.

- **Agency Goals** (Recording 1:03:18-1:17:22)

Tim Weidemann, Coordinator of Organizational Performance and Development, provided a presentation with respect to the goals of the Agency. The Board was provided with a draft handout regarding UCRRA Mission, Goals and Performance Plan.

He stated the documents (mission map) provided are the hierarchy which identifies:

- The mission/vision
- How there are Agency goals that support the mission/vision; and
- Objectives that are actions that are to track and measure; in order to complete those goals

He further discussed:

- How and why of the goals
- The 2025 Mission Map
 - Mission statement
 - The 9 organization wide goals
 - Proposed 2025 objectives laid out under each goal
- Performance objectives
- 2025 Key Performance Indicators
 - Objective it supports
 - Owner
 - The way it is measured
 - Target value
 - Source used to gather the information
 - Frequency
- The cycle- Plan, Do Check & Act (annually)
 - Cycle through the end of 2025
 - Plan, review and update objectives and KPIs
 - Do the things that are stated objectives
 - Proposed mid-year check point-chance to check in with Directors, talk about the progress towards KPIs
 - If needed, take immediate actions to adjust
 - Standard reporting period

- 2024 and mid 2025 will be used to plan 2026

The Board and staff discussed the Mission, Goals and Performance Plan in more detail. The Board was impressed by the document and believed it would be very useful. The Board thanked the staff for working on it.

- **Zero Waste Committee** (Recording 1:17:24-1:23:07)

Erica Brown was appointed chair of the committee at the March 13th, Regular Board Meeting. ~~Due to Erica's busy schedule~~, she was unable to chair the committee. James Gordon appointed Donna Egan as the Chair. The Zero Waste Committee consists of Donna Egan, Chair and Erica Brown and James Gordon as committee members. Donna Egan stated the focus would be on the RIC and continue with conversations from last year with regards to organics and C&D. She stated she will plan for guest speakers to come in. After discussion of the committee, it was decided to schedule a ZWC meeting for May 8th at 5:15 PM to discuss the Zero Waste Implementation Plan's proposal for \$10,000. Marc will share the proposed draft proposal link to the Board prior to the meeting.

EXECUTIVE SESSION

Andrew Ghiorse made a motion to go into Executive Session at 7:50 PM for the purpose of seeking legal advice related to a real property transaction, litigation status and other attorney client privilege information regarding Markle vs. UCRRA; it was seconded by Donna Egan. 4 in favor, 0 opposed and 1 absent (GILMOUR).

Erica Brown motioned to come out of Executive Session at 8:32 PM and it was seconded by Andrew Ghiorse. 4 in favor, 0 opposed, and 1 absent (GILMOUR).

ADJOURN

Motion to adjourn April 10, 2025, Regular Board Meeting at 8:32 PM was made by Erica Brown and seconded by Andrew Ghiorse. 4 in favor, 0 opposed and 1 absent (GILMOUR).

May 8, 2025

Motion to approve the above transcribed Amended Minutes of April 10, 2025 Regular Board Meeting was made by Erica Brown and seconded by Donna Egan. 3 in favor, 0 opposed, 1 absent (GHIORSE) and 1 abstention (BADEN).

The Minutes were approved by the Board.

Transcribed by: Melinda France, Office Manager.

Signatures:

James Gordon, Chair