



Ulster County Resource Recovery Agency
999 Flatbush Road Kingston NY 12401
www.UCRRRA.org 845-336-0600



Zero Waste Sorting Station Event Bins Rental Agreement



Bin Features and Specifications

UCRRA's Zero Waste Sorting Station bins are wire framed, portable bins made from 80% recycled content, and include color-coded, hot stamped lids made from up to 25% recycled content. Each set includes three frames (trash, recyclables, compostables), three lids, three signs, and two Connector pieces to interlock the bins into rigid stations. 40 gallon bags may be provided with kits by request.

Single Bins Setup: 25" L x 19" W x 52.5" H

2-Bins Setup: 50" L x 19" W x 52.5" H

3-Bins Setup: 75" L x 19" W x 52.5" H

Applicant Details

Company or Organization Name	
Organization Mailing Address	
Organization Website	
Primary Contact Name & Title	
Primary Contact Email	
Primary Contact Phone	

Event Details

Event Name	
Event Date(s) & Time(s)	
Equipment Pick Up Date & Time	
Equipment Return Date & Time	
Event General Description & # Attendees	
Describe methods to dispose of the TRASH.	
Describe methods to recycle the BOTTLES.	
Describe methods to compost the FOOD SCRAPS.	

Bin Rental Details

Please note that events may request ANY combination of bins/stations (subject to our review and equipment availability) and rentals do not need to be complete sets of 3.

Number of Trash Bins Requested		Number of Recycling Bins Requested		Number of Composting Bins Requested	
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Terms and Conditions

1. All bins and supplies are legal property of Ulster County Resource Recovery Agency (“the Agency”) and must be used and returned to the Agency in the same condition the bins were provided, according to the terms of this agreement.
2. Both parties acknowledge there is no fee to rent bins and supplies. If equipment is damaged, vandalized, or not returned according to this agreement, the Agency will pursue payment for the full value of the equipment at the cost of one hundred and ten dollars (\$110.00) per bin, or three hundred and twenty dollars (\$320.00) per set.
3. Applicants must schedule an appointment to pick up and drop off the equipment rental at the Agency during normal business hours, within seven days prior and seven days following the event. The Agency will not transport, deliver, set up, break down, or supervise the collection bins at the event.
4. The Agency will provide standardized signs as part of this rental: recycling signage is intended for BEVERAGE BOTTLES AND CANS ONLY and is not intended for single stream recycling or for the collection of any other recyclable materials. Composting signage is intended for FOOD SCRAPS ONLY and is not intended for compostable products/packaging, yard wastes, or any other potentially compostable materials. Any variance in the collected materials or the educational signage is subject to review and approval by the event’s waste management disposal company in writing to the Agency. Applicants may design and print their own 19” W x 11”H paper signs to insert into the clear sleeves for each bin.
5. The applicant may choose to recycle and dispose of the collected materials at the Agency according to all applicable Agency fees and policies. Bin rentals do not waive any of the Agency’s fees for solid waste disposal or composting.
6. The individual and/or the business entity completing this form assumes full responsibility of the care and maintenance of the bin(s), supplies, and equipment, as well as the quality of collected materials for recycling or composting.
7. Any other special conditions may be noted here _____

Signature

Angelina Brandt
Director of Sustainability
Ulster County Resource Recovery Agency

Name
Title
Affiliation

(Date)

(Date)